



APOSTOLIC ASSEMBLY
OF THE FAITH IN CHRIST JESUS

LADIES BYLAWS

2022 REVISION

Apostolic Assembly of the Faith in Christ Jesus

LADIES

Bylaws

2022 Revision

INTRODUCTION

The General Board of Directors of the Apostolic Assembly of the Faith in Christ Jesus has granted authorization to the female membership of the Apostolic Assembly to organize themselves in societies from the national level to the local church. This department will be carried out in obedience to the Word of the Lord Jesus Christ and the instructions of its authorities. The Dorcas have taken on the task of structuring these societies at every organizational level.

The following bylaws that have been regulated include: the election, the structural and administrative order, responsibilities and administrative attributions through which these societies will be able to organize, direct and watch over their inherent interests and the work of the Lord Jesus Christ.

The primary objectives of the Dorcas Ladies' Societies are to promote the numerical growth of the group, maintain spiritual unity, and to strengthen fraternal fellowship and love between them. Also, to accept the delegations and commissions that are conferred on them by their superior authorities.

The General Board of Directors, based on the provisions of Article 44, Clause IV of the Constitution of the Apostolic Assembly, has appointed the Study Commission to review and study the bylaws of the Confederation of the Dorcas to be presented through a proposed initiative, in accordance with the provisions of Article 86 of the Constitution of the Apostolic Assembly.

The Study Commission has diligently reviewed these bylaws and we are presenting an updated document of most of its articles, seeking first that these respond to the current challenges and needs of the Ladies Confederation Dorcas; and second, that they express a sense of organization in a contemporary language.

Care has been taken to ensure that these bylaws are in complete harmony with the doctrinal principles, organization and economy outlined in the articles of the Constitution of the Apostolic Assembly.

Study Commission

November 2022, Long Beach, CA

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Dorcas Ladies' Societies' Bylaws

CHAPTER ONE

ARTICLE 1

THE TITLE

- I. The title by which this department will be called will be: Dorcas Ladies' Societies. The Confederation, Federations, local societies, and members will be known in these bylaws under the name "Dorcas."
- II. Official Text: "But you, be strong and do not let your hands be weak, for your work shall be rewarded!" 2 Chronicles 15:7.
- III. Purpose: For the spiritual, moral, physical, social and economic elevation of the Apostolic woman.

ARTICLE 2

ORGANIZATION OF THE DORCAS LADIES' SOCIETIES

- I. The Dorcas Ladies' Societies will be organized according to Article 44, Clause I of the Constitution of the Apostolic Assembly of the Faith in Christ Jesus.
- II. In each local church, women will be organized into a group called: "Dorcas Ladies' Societies" according to Article 41, Clause I of these bylaws.
- III. Sector leaders will be established in every district, or region, where it is approved. The sector leaders will adhere to the district, or regional, directives.
- IV. In the Regions of National Missions where it is agreed, they will be organized in a group called Dorcas Ladies' Societies.
- V. A Dorcas Ladies' Societies Federation will be organized in each district.
- VI. At the National level of the Apostolic Assembly, the Dorcas Ladies' Societies will be formed and will work with the Federations.

ARTICLE 3

PURPOSES OF THE CONFEDERATIONS

The Confederation of the Dorcas Ladies' Societies has been organized to:

- I. The spiritual, moral, social and economic development of all the Dorcas of the Apostolic Assembly, providing them with the opportunity and means to serve in the Lord's work, according to their abilities and spiritual gifts.

- II. Supporting the ministerial body in the difficult task of fulfilling the evangelistic mission at the local, district, national and international levels.
- III. The development of the Apostolic woman to reach the potential that God has called her and thus wisely and progressively fulfill her functions, such as: wife, mother, daughter and, or leader in the Lord's work.
- IV. Support and serve in the different work areas of the local church with a spirit of obedience and subjection to the established spiritual authority.
- V. The care of the spiritual fellowship, the mutual aid and protection of the members of the Dorcas Ladies' Societies.
- VI. The service and, or financial contribution to the needs of the Apostolic Assembly at all its organizational levels.

ARTICLE 4
THE CONFEDERATION BOARD OF DIRECTORS

- I. To lead the Dorcas' Confederation and coordinate the work of the districts, regions of National Missions, and local auxiliaries, a Board of Directors shall be elected, made up of a President, Secretary and a Treasurer.
- II. The Dorcas' Confederation Advisor, should be the Presiding Bishop of the Apostolic Assembly, or an official designated by him, according to Article 44, Clause III, of the Constitution.
- III. The Board of Directors of the Confederation, with approval by the Bishop President, may appoint committees for specific programs. They may also propose the appointment of national coordinators to develop special ministries. The names of these coordinators shall be submitted to the local Pastor, District Bishop, and General Board of Directors for approval prior to serving.

CHAPTER TWO

ARTICLE 5
GENERAL REQUIREMENTS TO BE A CONFEDERATION OFFICIAL

- I. Baptized in the Name of Lord Jesus Christ (Acts 2:38).
- II. Be baptized with the Holy Spirit, with evidence of speaking in other tongues (Acts 2:4).
- III. Faithful member in full communion at their local church according to the Apostolic doctrines and disciplines.

- IV. She has faithfully and actively worked in the Dorcas Ladies' Society.
- V. Knowledge and ability to develop the work of the position to serve.
- VI. Demonstrate their readiness to serve and be subject to the established spiritual authorities.
- VII. Recommendation of your Pastor and your Bishop as a responsible person, worthy of trust.
- VIII. If she is married, she must have the support of her husband.
- IX. Candidates must be approved by the Qualifying Commission.
- X. The officials must have their documentation and, or their legal status in the country where they reside in order to fulfill their obligation as a leader.
- XI. It is recommended that you have the ability to communicate effectively in English and Spanish.
- XII. Candidates must possess the technological skills necessary to develop their jobs, continuously updating.
- XIII. Have the time necessary to fulfill the obligations inherent for her new responsibility, while continuing to fulfill her local church duties.
- XIV. They will join the global mission of the Apostolic Assembly, which is: Exalt Christ, Equip the Church and Evangelize the World. Said union will be reflected in each level of the Dorcas Ladies' Societies leadership, as well as in their evangelistic, educational, and economic efforts.

ARTICLE 6
REQUIREMENTS TO BE A CONFEDERATION PRESIDENT

- I. Have served a full term as district president since election and satisfactorily completed his mandate.
- II. Has held and satisfactorily served a full term, since election, in any other position on the Board of Directors of the confederation of the Dorcas.

ARTICLE 7
REQUIREMENTS TO BE A CONFEDERATION SECRETARY

- I. Has occupied and satisfactorily fulfilled a term in any position of the Federation Board of Directors.
- II. Has been a baptized member of the Apostolic Assembly for a minimum of six years.

III. Have knowledge and / or experience in secretarial work.

IV. Have basic knowledge of administration.

ARTICLE 8

REQUIREMENTS TO BE A CONFEDERATION TREASURER

I. She has occupied and satisfactorily fulfilled a term in any position of the Federation Board of Directors.

II. Has been a baptized member of the Apostolic Assembly for a minimum of six years.

III. Has a basic knowledge in accounting and/or finance.

CHAPTER THREE

ARTICLE 9

RESPONSIBILITIES OF THE CONFEDERATION PRESIDENT

I. Ensure that all activity programs, projects, budgets, ministries and final decisions concerning the Dorcas Ladies' Confederation President is approved by the Presiding Bishop or by the delegated official.

II. She will preside over the Confederation National Board meetings.

III. She will represent the Confederation in all official business or delegate her representation to another member of the Confederation National Board.

IV. She will present a calendar of activities and the annual budget to the General Board of Directors on the designated date.

V. She will present any legal contract for the celebration of activities to the Presiding Bishop and the General Board of Directors, for their analysis and approval. The General Board of Directors shall give instructions so that the institutional, economic and legal requirements are complied with in such events.

VI. Will be in charge of the proper function of the development of scheduled activities and ministries for the Confederation National Board.

VII. Prior to any national activity, she will meet with her board of directors to formulate the program of the activities to be carried out.

VIII. She will promote Confederation activities at Dorcas Ladies' Society activities in the districts and regions.

IX. With prior approval of the District Supervisor, she will visit the Federations and the regions in order to supervise, guide and support the work related to the Dorcas, all with the prior authorization of the relevant

authorities.

- X. She will ensure good communication between the Confederation, the Federation and the regional Board of Director.

- XI. She will take into account the higher authorities to carry out the agreements made at the General Convention by the General Board of Directors or by the Confederation.
- XII. She will work in harmony with the Supervising Bishops to motivate the Ladies' Societies to faithfully comply with the regulations of these bylaws.
- XIII. She will gather the Confederation National Board with the Federations and Regions or their delegates at least once a year to:
 - a. Collect information from the Federations and Regions.
 - b. Instruct, inform, and guide the Federations and Regions.
 - c. Exchange ideas.
 - d. Prepare the national work agenda.
- XIV. She will ensure that the members of the Confederation National Board faithfully fulfill their responsibilities.
- XV. She will attend District Conventions and Regions, by invitation, to support the Federation officials.
- XVI. She will delegate her representation to another official of the Confederation, when necessary, with prior approval of the Bishop President.

ARTICLE 10
RESPONSIBILITIES OF THE CONFEDERATION SECRETARY

- I. She will attend all meetings called by the President, physically or virtually.
- II. She will attend all the activities programmed by the Confederation.
- III. She will take minutes of all ordinary or extraordinary meetings of the Confederation National Board.
- IV. She will take, answer, and send all official national correspondence.
- V. She will communicate to districts and regions information sponsored and organized by the National Confederation Board.
- VI. All official correspondence or official promotions must be approved by the Confederation National Board and signed by the President and Secretary before being sent.
- VII. Archives:
 - a. Receive records and documents from previous administrations, keeping copies of the same at the general offices.
 - b. File all minutes and all documentation related to the work of the Board of Directors of the Confederation.
 - c. File a copy of every financial report presented in meetings by the Confederation treasurer.
 - d. Keep and file annually an updated record of the Federation and Regional Boards of Directors.
 - e. These files shall be updated and available for review by the Bishop President or Advisor of the Dorcas

confederation, when required.

VIII. At the end of his administration, she shall send to the confederation counselor and the General Secretary of the Apostolic Assembly copies of all minutes, official documents, and reports that correspond to her office.

IX. She shall keep an updated portfolio of all official documents and activities of the Confederation to be delivered to the new Secretary-elect at the end of her administration.

ARTICLE 11

RESPONSIBILITIES OF THE CONFEDERATION TREASURER

I. Will attend all meetings called by the President, physically or virtually.

II. She will attend all the activities programmed by the Confederation.

Administration of the Funds

III. The accounting of the Dorcas Department shall be officially administered at the general offices of the Apostolic Assembly.

IV. They will deposit the monies collected from the registration of national conferences and offerings collected at these events in a bank account of the Apostolic Assembly. The registration of these deposits will then be sent to the Confederation assistant at the general offices.

V. Manage the monies that are under her responsibility under the supervision of the President of the Confederation and her advisor.

VI. She will keep a record of all transactions.

VII. She will ensure that the Federations Boards of Directors and Regions send all the money from Flor Azul, and other National projects by the designated dates.

VIII. She will carry out the expenses agreed in these bylaws and those authorized by the President of the Confederation and the Advisor.

IX. Each reimbursement or expense must receive the prior approval of the President of the Confederation.

X. Prepare the report of monies collected from Flor Azul and its projects by the Federations for the General Convention and for the President of the Confederation by the designated date.

XI. She will render a report of the financial status of the Confederation's treasury at the General Convention meetings, Board of Directors meetings, and when the President deems it necessary.

XII. The General Board of Directors of the Apostolic Assembly has the authority to intervene in the distribution of the monies of the Confederation, after it has fulfilled the ordinary obligations of its department. Said intervention must be made in writing.

CHAPTER FOUR

ARTICLE 12 ATTRIBUTIONS OF THE CONFEDERATION PRESIDENT

- I. She will submit requests to the General Board of Directors of the Apostolic Assembly for the authorization of the desired program, for the celebration of ordinary and extraordinary activities which are held simultaneously at the general conventions.
- II. When she deems it necessary, with the prior authorization of the Confederation Advisor, she can request reports from the Confederation, Federation and Regional members.
- III. She will receive financial assistance to attend official meetings and activities.
- IV. She will receive a monthly stipend, according to the possibilities of the treasury and under the direction of her advisor and the approval of the General Board of Directors.

ARTICLE 13 ATTRIBUTIONS OF THE CONFEDERATION SECRETARY

- I. She will assume the responsibility of the presidency when the President for some justified reason cannot or should not continue in her functions. For this, it will be necessary for the Presiding Bishop to give the approval of it and to make the protest.
- II. The authorized expenses of the secretary will be paid by the Confederation Treasury.
- III. She will request data and reports from the Federations and Regions that are pertinent to the Secretary of the Confederation.
- IV. She will sign official documents of the Confederation jointly with the President when necessary.
- V. She will receive financial assistance to attend official meetings and activities.
- VI. She will receive a monthly stipend, according to the possibilities of the treasury and under the direction of her advisor and the approval of the General Board of Directors.

ARTICLE 14 ATTRIBUTIONS OF THE CONFEDERATION TREASURER

- I. The authorized expenses of the treasurer will be covered by the Confederation treasury.
- II. The Board of Directors of the Confederation of Ladies Society may request reports from the Federations and Regions with prior authorization of the advisor, and the corresponding Bishop or Regional Supervisor.
- III. She will receive financial assistance to attend official meetings and activities.

IV. She will receive a monthly stipend, according to the possibilities of the treasury and under the direction of her advisor and the approval of the General Board of Directors.

CHAPTER FIVE

ARTICLE 15

ADMINISTRATION OF CONFEDERATION FUNDS

- I. The monies of the Confederation will be administered by the General Offices of the Apostolic Assembly.
- II. The annual budget will be used for administrative expenses, for the assignments of the officers of the Board of Directors of the Confederation and national activities according to Articles 12, 13 and 14 of these bylaws.
- III. The Board of Directors of the Confederation shall not dispose or order the distribution of the money from its treasury, outside of the budget that was approved.

ARTICLE 16

CONFEDERATION BUDGET

- I. The Dorcas Ladies' Societies Confederation will present the budget annually, on the date assigned by the Bishop President of the Apostolic Assembly, for analysis, resolution and approval by the General Board of Directors.
- II. The budget that is presented to the General Board of Directors must consider the income and expenses that are necessary, within the possibilities of its treasury; and must present a positive net income.

ARTICLE 17

CONFEDERATION ADMINISTRATIVE PERIOD

- I. The term for each administration will be four years, from the date of their election or until the new officials are elected.
- II. No official should simultaneously occupy administrative positions, at any other level, except by prior authorization of the Bishop President.
- III. The officials of the Board of Directors of the confederation may be elected to the same position for a maximum of eight years or two terms. The years of interim service by election or appointment shall not count toward the eight-year maximum.
- IV. The officers of the Board of Directors of the Confederation may serve a maximum of twelve consecutive years on the same.
- V. At the end of their term, the officers shall render a written report to the Presiding Bishop or his designee and shall turn over their offices and corresponding furnishings to their successors at an official transition meeting.

CHAPTER SIX

ARTICLE 18

METHOD OF ELECTION OF THE CONFEDERATION BOARD OF DIRECTORS

- I. The General Board of Directors of the Apostolic Assembly will announce the date and time for the elections of the Confederation through a memo sent to the District Bishops and Regional Supervisors.
- II. Once it has been announced, the Board of Directors of the Confederation will inform the district and regional officials of the date and time of the elections, with the proper notice.
- III. Each District Bishop will send two officers or former officers of the Federation to participate as candidates in the elections, with the prior approval of their corresponding Pastor.
- IV. When it is not possible for one or both representatives to attend the elections, the District Board of Directors may appoint a delegate to take her place.
- V. In the national regions, the Bishop Secretary of National Missions and the Regional Elder shall approve the delegates, who must have served on the district or region Board of Directors of Ladies Society and fulfilled the requirements to be officers of the Board of Directors of the Confederations.
- VI. The officers of the Board of Directors of the Confederation in office shall have the right to vote with the prior consent of their Pastor or Bishop.

ARTICLE 19

QUALIFYING COMMISSION

- I. At the General Convention, the General Board of the Apostolic Assembly will appoint the Qualifying Commission.
- II. The Qualifying Commission is responsible for confirming that all candidates meet the requirements specified within these bylaws.
- III. The Qualifying Commission will take into account the candidates of the Dorcas Ladies' Societies who have obtained a greater number of votes, their qualifications, suitability and right.
- IV. The voting members present will hold the final election of the candidates that are approved
- V. When in an election, there is no person in compliance with these bylaws; the Qualifying Commission will propose the candidates that, in its opinion, are the ones that best qualify.
- VI. When one of the pre-candidates obtains a simple majority vote, the Qualifying Commission will inform the Electoral Commission so that the candidate may be declared elected for the position to which she was proposed.

ARTICLE 20
ELECTORAL COMMISSION

- I. The General Board of the Apostolic Assembly will appoint the Electoral Commission, at the General Convention to direct and supervise the election process.

- II. The election of the officials of the Board of Directors will be made by secret ballot.
- III. The Electoral Commission will collect all the ballots and after making the corresponding computation, will present the results to the Qualifying Commission.
- IV. The Electoral Commission will announce to the voting members present, the names of the Dorcas that were approved as candidates by the Qualifying Commission.
- V. The person must be present at the time of the elections to qualify as a candidate for any of the positions.

ARTICLE 21
ELECTION PROCESS OF THE CONFEDERATION OFFICIALS

- I. The President of the Electoral Commission will present the candidates who meet the requirements for the corresponding position, in accordance with the provisions of these statutes.
- II. The election will take place in this order: President, Secretary and Treasurer.
- III. The voting members present shall write the name of their candidate on the election ballot that was distributed for the corresponding position.
- IV. The President of the Electoral Commission will send the names of the selected candidates to the Qualifying Commission based on the ballots issued by voting members present.
- V. The Qualifying Commission will approve the candidates for the corresponding position in accordance with the requirements of articles 5,6,7, and 8 of these bylaws.
- VI. If a candidate does not wish to occupy the position for which she has been nominated, the following procedure shall be followed:
 - a. The candidate can decline after being presented and before she has been prayed for.
 - b. A candidate's declination must be made before the Qualifying Commission, in private, for its consideration and must only be announced to the voting members present if it is approved.
 - c. Once their declination is accepted, a new selection will be made to replace the declining one.
- VII. Upon receiving the list of candidates approved by the Qualifying Commission, the President of the Electoral Commission shall present the candidates for the corresponding position and, after praying for them, the election will proceed.
- VIII. The president of the Electoral Commission will present the candidate who was elected with the highest number of votes or by overwhelming majority vote.
- IX. If in the election there is a tie, voting will continue to be held up to three times and if a tiebreak does not occur, it will be decided by fate.
- X. The Bishop President of the Apostolic Assembly, or the person that he commissions, will perform the swearing

in of the new elected officials. Said protest will be made publicly before the General Board of Directors as witnesses.

XI. The elected officials will assume their positions on the Confederation National Board, at the end of the General Convention where they were elected.

XII. At the end of the administrative period of activities, each outgoing officials will deliver all the belongings and money that belong to the Confederation to the incoming officials. This will be done in an official transition meeting within thirty days of the election.

CHAPTER SEVEN

ARTICLE 22 ORGANIZATION OF THE FEDERATION

The Federation is organized to facilitate the work of the Confederation of Dorcas Ladies' Societies in relation to the Sectors and Local Societies. This is done in accordance with Article 44, clauses II and III of the Constitution of the Apostolic Assembly of the Faith in Christ Jesus.

ARTICLE 23 THE FEDERATION BOARD OF DIRECTORS

- I. A District Board will be elected to administer and carry out the work of your District and to be an endorsement of the projects of the Dorcas Ladies' Societies.
- II. Also, it will serve as a support and guide for the local boards to promote spiritual and numerical development in each Dorcas Ladies' Society.
- III. With the approval of the Bishop Supervisor, as the Advisor of the Federation or the authority delegated by him, the Board of Directors of the Federation or Region shall appoint the necessary committees for the advancement of its activities.

CHAPTER EIGHT

ARTICLE 24 GENERAL REQUIREMENTS TO BE A FEDERATION OR REGION OFFICIAL

- I. Baptized in the name of the Lord Jesus Christ for a minimum of four years (Acts 2:38).
- II. Baptized with the Holy Spirit with evidence of speaking in other tongues (Acts 2: 4).

- III. Faithful member in full communion with the Church according to the Doctrines and Disciplines of the Apostolic Assembly.
- IV. She has faithfully and actively worked in the Dorcas Ladies' Society.
- V. Willingness to serve and but subject to the established spiritual authorities.
- VI. Have the recommendation of your Pastor, and of the District Bishop or the Bishop Secretary of National Missions and the Regional Elder, as a reliable and trustworthy person.
- VII. Candidates must be approved by the Qualifying Commission.
- VIII. Officials must have their documentation and / or their legal status in the country where they reside.
- IX. Have the knowledge and ability to complete the work of the position to serve.
- X. If married, have the support her husband.
- XI. It is recommended that they have the ability to communicate effectively in the languages of English and Spanish.
- XII. They should have time to fulfill their responsibilities with the Federation and in their local church.
- XIII. They must attend all the activities of the Federation and District Board of Directors.
- XIV. Candidates must possess the technological skills necessary to carry out their work, continually updating themselves.
- XV. The candidates will join the global mission of the Apostolic Assembly to Exalt Christ, Equip the Church and Evangelize the World. Said union will be reflected in each level of leadership of the Dorcas Ladies' Societies, as well as in their evangelistic, educational and economic efforts.

ARTICLE 25
REQUIREMENTS TO BE A FEDERATION PRESIDENT

- I. She has occupied and satisfactorily fulfilled a term in any position of the Federation General Board. In Regional areas, it will be at the discretion of the corresponding authorities.
- II. Having served satisfactorily as president for no less than two years or served in some other position of the local Dorcas board for no less than four years in her local church.
- III. Having satisfactorily supported the activities, ministries and projects of the Confederation, Federation, or Region during her term as local president of the Dorcas.

ARTICLE 26
REQUIREMENTS TO BE A FEDERATION OR REGIONAL SECRETARY

- I. She has occupied and satisfactorily fulfilled at least two terms in any position of the Dorcas Ladies'

Board of their local church.

II. Have successfully served as a secretary in the local Dorcas department for a minimum of two years.

- III. Have satisfactorily supported the activities, ministries and projects of the Confederation, Federation, or Region during her term as a member of the local Dorcas board of directors.

ARTICLE 27

REQUIREMENTS TO BE A FEDERATION OR REGIONAL TREASURER

- I. Have held and served satisfactorily at least two terms in a position on the Board of Directors of the Dorcas Ladies' Society of their local church.
- II. Possess basic experience in the area of Treasury, for at least two years in your local church, with satisfactory completion.
- III. Have basic knowledge in accounting and / or finance.
- IV. Have satisfactorily supported the activities, ministries and projects of the Confederation and Federation during her term as a member of the Local Board of Directors.

CHAPTER NINE

ARTICLE 28

RESPONSIBILITIES OF THE FEDERATION AND REGIONAL PRESIDENT

- I. She will be in charge of the proper functioning and development of the activities programmed by the Federation's board of directors or Region.
- II. She will present a plan which will include the following minimum:
 - a. The calendar of activities that will include a balance of activities for integral and effective growth in the members under their responsibility.
 - b. The budget for each activity.
 - c. The visitation calendar to the churches to inform them about activities and upcoming projects of the Confederation and Federation or Region.
- III. All event programs, projects and budgets relating to the Federation or Region must be previously approved by the Bishop Supervisor of the District, or the Bishop Secretary of National Missions and the Regional Elder, respectively.
- IV. She shall present any legal contract for the celebration of activities to the Supervising Bishop and the District Board of Directors, or the Secretary of National Missions and the Regional Elder for their analysis and approval. The Board of Directors of the District or Region will give instructions so that the institutional, economic and legal requirements are fulfilled in said events.
- V. The President of the Federation or Region will carry out visits to the local women's societies of the District or Region, with the prior authorization of the Bishop or Regional Elder and the Local Pastor having been informed, to provide them with the necessary instruction and information for them to effectively carry out the work established by the Board and other projects recommended by the General Board of Directors of the

Apostolic Assembly.

- VI. Together with the Federation or Regional General Boards, she will establish the necessary committees for the proper functions of the programmed activities.
- VII. She or her delegate, will officiate at conferences and meetings that the federation or region carries out, presenting officials according to their respective categories or levels.
- VIII. She shall yield to the officers of the Confederation and Federation, to render their corresponding reports.
- IX. She will maintain an updated portfolio of all the local boards and contacts necessary for the proper development of the activities of the Federation and of the Region. At the end of his administration, he will present this portfolio to the next President-elect at an official transition meeting.

ARTICLE 29

RESPONSIBILITIES OF THE FEDERATION OR REGIONAL SECRETARY

- I. Create an official record of the names of the officers of the Board of Directors of the Federation of Dorcas.
- II. She will attend the meetings called by the President of the Federation.
- III. She will attend the activities programmed by the Federation.
- IV. She will take minutes of all ordinary and extraordinary meetings of the Federation Board of Directors.
- V. He shall sign jointly with the President all official correspondence of the Federation.
- VI. All official correspondence or promotional material must be approved and signed off by the president and secretary before distribution.
- VII. Archives:
 - a. She will file all the minutes and all documentation related to the work of the Federation Board of Directors.
 - b. Maintain an up-to-date record of local district governing boards. This will be updated and archived each year of her administration. This file must be updated on a yearly basis.
 - c. File a copy of all financial reports presented at a meeting by the treasurer. This archive will be available at all times for review by the Supervising Bishop or the Confederation Board of Directors of when so required.
- VIII. She will maintain an updated portfolio of all the activities of the Federation to present, at the end of her administration, to the elected Secretary. This will include copies of programs, brochures, banners, letters, etc.

ARTICLE 30

RESPONSIBILITIES OF THE FEDERATION AND REGIONAL TREASURER

- I. She will administer the funds under her responsibility.

- II. Attend the meetings called by the President of the Federation.
- III. She will attend the activities programmed by the Federation.
- IV. Encourage participation in the Ladies' Dorcas "Flor Azul" fundraising campaign and other special projects that are approved.

Administration of Funds

- V. She will deliver the money of the Federation to the District Treasurer.
- VI. She will Follow the direction of the Bishop Supervisor of the District, or the Secretary of National Missions and the Regional Elder, regarding management of the treasury and the bank account.
- VII. She will keep financial record of all income and expenses.
- VIII. All expenses and / or budgets must be previously approved by the Bishop Supervisor of the district or the Secretary of National Missions and the Regional Elder.
- IX. She will submit and keep an archive of all income receipts.
- X. She will request and keep an archive file of all expenses with their respective receipts.

- XI. Will maintain reconciled report of the Federation's finances.
- XII. Distribute to the officers of the Federation the allowance that was approved by the Bishop and the Board of Directors of the District, or the Bishop Secretary of National Missions and the Regional Elder.
- XIII. She shall not disburse any amount of funds without the consent of the President of the District or Region, and with prior authorization of the Bishop Supervisor, or the Bishop Secretary of National Missions and the Regional Elder.
- XIV. Be prepared to disburse offerings and/or monetary gifts at events in accordance with the Board of Directors of the Federation and with prior approval of the Bishop Supervisor, or the Bishop Secretary of National Missions and the Regional Elder.

Reports and Submissions

- XV. She will develop the necessary formats to improve the work of the department's treasury.
- XVI. She will present a current financial report at each meeting with copies needed for distribution.
- XVII. Following each event, he shall give a financial report on the event to the Bishop Supervisor or to the Bishop Secretary of National Missions and the Regional Elder.
- XVIII. When requested, the Treasurer shall prepare a treasury report and send it to the Bishop Supervisor of the District, or the Bishop Secretary of National Missions, or the Regional Elder, or the National Treasurer of the Ladies.
- XIX. The Treasurer shall send all funds collected for national projects to the Confederation on the stipulated dates.
- XX. The District Board of Directors or the Secretary of National Missions and the Regional Elder have the authority to intervene in the distribution of the monies of the Federation or regional Treasury, after it has fulfilled the ordinary obligations of its department. Such intervention shall be in writing.

Archives

- XXI. She will archive a copy of all financial reports, receipts, bank reports and all elementary documents that support the reports presented at the Federation meeting. This file will be ready at all times for review by the Supervising Bishop or the Board of Directors of the Confederation, when required.
- XXII. At the end of their term, they shall transfer all files from their administration to the new Treasurer-elect in an official transition meeting.

CHAPTER TEN

ARTICLE 31

ATTRIBUTIONS OF THE FEDERATION AND REGIONAL PRESIDENT

- I. The President, with her board, will schedule the ordinary and extraordinary activities, which are held

simultaneously at the District Conventions.

- II. Request approval from the Bishop Supervisor, or the Bishop Secretary of National Missions and the Regional Elder, of all activity programs, projects and budgets related to the Federation or region.
- III. When necessary, and with prior authorization of the Advisor of the Federation, or the Bishop Secretary of National Missions and the Regional Elder, he shall request reports from the officers of the Federation.
- IV. She shall receive financial assistance to attend official meetings, whenever possible.
- V. She shall receive an allowance according to the economic possibilities of the treasury of the Federation or region.
- VI. The Board of Directors of the Federation or region shall determine the amount of the allowance, with prior authorization of the Bishop Supervisor, or the Bishop Secretary of National Missions and the Regional Elder.

ARTICLE 32

ATTRIBUTIONS OF THE FEDERATION OR REGION SECRETARY

- I. She shall assume the responsibility of the presidency when the President for some justified reason cannot or should not continue in his functions. Therefore, it will be necessary for the General Board of Directors of the District or the Bishop Secretary of National Missions and the Regional Elder to give their approval, and to administer the oath of office.
- II. The authorized expenses of the secretary will be paid by the Federation treasury.
- III. She will request from the Federation or Region and Local Ladies' Societies, the data and reports that are pertinent to the Federation's secretary.
- IV. She will receive financial assistance to attend official meetings and activities, when possible.
- V. She will sign the official documents jointly with the Federation President when necessary.
- VI. She will receive an allowance according to the possibilities of the Federation treasury.
- VII. The Board of Directors of the Federation shall determine the amount of the allowance, with prior authorization of the Bishop Supervisor, or the Bishop Secretary of National Missions and the Regional Elder

ARTICLE 33

ATTRIBUTIONS OF THE FEDERATION OR REGIONAL TREASURER

- I. The authorized expenses of the treasury will be paid by the Federation or regional treasury.
- II. She will receive financial assistance to attend official meetings and activities, when it is possible.
- III. She will jointly sign the official documents with the President of the Federation or region, when necessary.

IV. She will receive a monthly allowance, according to the possibilities of the Federation or region treasury.

V. The Federation or Regional Board of Directors will determine the amount of the monthly allowance; which must be previously approved by the Supervising Bishop .

CHAPTER ELEVEN

ARTICLE 34

ADMINISTRATION OF FEDERATION AND REGIONAL FUNDS

- I. The Federation or region's funds shall be administered by the Treasurer of the Federation or region under the supervision of the District Treasurer or the Secretary of National Missions and the Regional Elder.
- II. The monies will be used for administrative expenses, for the stipends of the officials of the Federation or regional Board, and national activities, according to the district budget.
- III. The Federation or regional Board shall not prepare or order the distribution of the funds of the Federation outside of what is already stipulated in these bylaws.
- IV. The Federation or regional board will annually present its budget to the District Board of directors for analysis, resolution, and approval.

CHAPTER TEN

ARTICLE 35

FEDERATION AND REGIONAL ADMINISTRATIVE PERIOD

- I. The administration's term of the federation or region will be for four years from the date of their election or until the official successors are elected.
- II. No officer should simultaneously hold administrative positions at any other level, except with the prior authorization of the Supervising Bishop or the Secretary of National Missions and the Regional Elder.
- III. Officers who have successfully completed an administrative period may be reelected once to the same position.
- IV. The officers may serve a maximum of twelve consecutive years on the Federation or regional Board.
- V. After a recess of a term, the officers may function again as candidates for the Federation or regional Board.
- VI. At the end of the administrative period, each outgoing officer will render a written report to the Bishop Supervisor or the Secretary of National Missions and the Regional Elder, and will deliver all the belongings and money that belong to the Federation or region to the incoming officials. This will be done in an official transition meeting within thirty days of the election.

ARTICLE 36

ELECTION METHOD OF THE FEDERATION OR REGIONAL BOARD OF DIRECTORS

- I. The Federation or regional Board of Directors will be elected as stipulated in chapter 5, articles 18 to 21 of these bylaws.
- II. The Supervising Bishop or the Secretary of National Missions and the Regional Elder will appoint the Qualifying Commission and the Electoral Commission following the model of articles 19 and 20 of these bylaws.

ARTICLE 37

SUBDIVISION OF A FEDERATION

- I. When a District or region by agreement of the General Board of Directors of the Apostolic Assembly is subdivided, the guidelines stipulated in the document "Formation of Districts" will be followed.
- II. Both the money and the belongings that exist in the Treasury of the subdivided Federation, will be distributed proportionally between the two federations, or as determined by the General Board of Directors and the Bishop of the District.

CHAPTER TWELVE

ARTICLE 38

REQUIREMENTS TO BE A SECTOR OR REGIONAL COORDINATOR

- I. Baptized in the name of the Lord Jesus Christ for a minimum of two years (Acts 2:38).
- II. Baptized with the Holy Spirit with evidence of speaking in other tongues (Acts 2:4).
- III. Faithful member in full communion in the Church according to the Apostolic Doctrines and Disciplines.
- IV. She has been a faithful and active worker in the local Dorcas Ladies' Society.
- V. Have knowledge and the ability to develop the job of the position to serve.
- VI. Willingness to serve under subjection to the established spiritual authorities.
- VII. Have the recommendation of their Pastor and the approval of the Supervising Bishop or Regional Elder as a faithful and trustworthy person
- VIII. If married, have the support of her husband.
- IX. Have satisfactorily supported the activities and projects of the Federation in their local Ladies' Society.
- X. Have the necessary time to fulfill the obligations inherent to her new responsibility, while continuing to fulfill her duties in her local church.
- XI. It is recommended that she have knowledge of and is able to communicate in the languages of English and Spanish.
- XII. She possess the technology skills necessary to complete their tasks, continuously updating.
- XIII. The appointed coordinators will join the global mission of the Apostolic Assembly, which is to Exalt Christ, Equip the Church and Evangelize the world. This union will be reflected in their evangelistic, educational and economic efforts.

ARTICLE 39

TERM OF A SECTOR OR REGIONAL COORDINATOR

- I. The period of administration of the Sector Coordinator will be at the request of the Dorcas women's federation.
- II. The sector coordinators may simultaneously occupy other administrative positions with the prior authorization of the Supervising Bishop or the Secretary of National Missions and the Regional Elder.
- III. The coordinators who have satisfactorily completed their administrative terms may be reelected or follow

what has been established by the Supervising Bishop or the Secretary of National Missions and the Regional Elder.

IV. At the end of their administrative period, they will render a written report to their Federation and will deliver their positions and corresponding equipment.

ARTICLE 40 RESPONSIBILITIES OF A SECTOR COORDINATOR

I. Will be in charge of collecting information required by the Federation or Regional Board of Directors and will deliver this information to the pertinent official.

II. She will work together with the corresponding delegated sister to ensure the timely fulfillment of the projects established by the Confederation and the Federation or region, by the deadlines established by the local sector Board of Directors.

III. She will be in charge of communicating and informing the Local Boards of Directors of the Federation or regional activities.

IV. She will also inform local churches of the agreements made by the Federation or regional Board of Directors.

V. She will be in charge of promoting the Federation or region's activities and motivating her sector to attend these activities.

VI. The Sector coordinator will not make any changes to what is programmed by the Federation or region ; only if said change has been previously approved by the Federation or Regional Board of Directors.

CHAPTER THIRTEEN

ARTICLE 41 ORGANIZATION OF THE LOCAL LADIES' SOCIETIES

I. A local Dorcas Ladies' Society shall be organized in each congregation of the Apostolic Assembly. This will be integrated with the sisters baptized according to Acts 2.38, who are faithful in the Church according to Apostolic doctrine.

II. Sisters of an older age who have not married and wish to belong to the Dorcas Ladies' Society, will be welcome to do so, so that they can exercise their abilities and spiritual gifts in this department, with the prior authorization of the corresponding authority.

III. In congregations where the Pastor and the ministerial body see it necessary, this established order for the Dorcas of the local church may be modified.

IV. When changes are made to the established order, the corresponding authorities will be informed.

ARTICLE 42
BOARD OF DIRECTORS OF THE LOCAL LADIES' SOCIETY

- I. A local Board of Directors will be elected to administer and direct the Dorcas Ladies' Society. She may then appoint committees for special projects, with the advice and approval of the Pastor.
- II. The administrative period of the local Board of Directors shall be one year.
- III. No local official shall simultaneously hold two or more administrative positions at any other level, except with the prior authorization of the local Pastor.
- IV. At the end of their administrative period, the local officials will deliver their posts and corresponding equipment.

ARTICLE 43
ELECTION METHOD OF THE LOCAL BOARD OF DIRECTORS

- I. The Pastor chooses the election method or assignment of the local Board of Directors for the Ladies' Society
- II. When the Pastor chooses to have an election, the local society board of directors will be elected as stipulated in these bylaws.
- III. The need to elect alternates is at the discretion of the Pastor. The alternate officials must meet the same requirements as the regular officials established in these bylaws.

ARTICLE 44
GENERAL REQUIREMENTS TO BE A LOCAL SOCIETY OFFICIAL

- I. Baptized in the name of the Lord Jesus Christ for at least two years (Acts 2:38).
- II. Baptized with the Holy Spirit with evidence of speaking in other tongues. (Acts 2:4).
- III. Faithful member in full communion in the Church according to apostolic doctrines and disciplines of the Apostolic Assembly
- IV. Faithful and active worker within the Dorcas Ladies' Society.
- V. Willing to serve and be subject to established spiritual authority.

- VI. Have their Pastors recommendation as a reliable and trustworthy person.
- VII. If she is married, count on her husband's support.
- VIII. It is recommended that they have the ability to communicate effectively in English and Spanish.
- IX. Have the knowledge and ability to develop the work of the position in which they are going to serve.
- X. Possess spiritual integrity demonstrated by their personal and growing relationship with God, thus building their life with spiritual disciplines.
- XI. The elected or appointed officers shall unite themselves to the global mission of the Apostolic Assembly, which is to Exalt Christ, Equip the Church and Evangelize the World. This unity will be reflected in their evangelistic, educational and financial efforts.

CHAPTER FOURTEEN

ARTICLE 45 RESPONSIBILITIES OF THE TREASURER OF THE LOCAL BOARD OF DIRECTORS

- I. The President will be in charge of the proper functioning and development of the activities programmed by the Local Board of Directors.
- II. All activity programs, projects and budgets concerning the local Dorcas society must be approved by the Pastor.
- III. She will present a Plan of Work, according to the following:
 - a. In order to keep the local society informed, she will present a calendar of local church, district, and Confederation activities.
 - b. The activities of the calendar should be well balanced in order to produce an effective and integral growth in the sisters who are part of the local society.
 - c. With the assistance of the local society's treasurer, she will formulate an annual budget to cover the expenses of the year's activities.
- IV. She will direct the ordinary and extraordinary local meetings so that all activities are carried out effectively.
- V. She will comply with the projects established at the local, district and national level.
- VI. When an official from the department visits the local church society, she will grant the place to the

Federation and Confederation officials, in due time, to render their corresponding information.

VII. She will facilitate the access of these current bylaws to the members of the local society to the present bylaws, for their knowledge; recommending that at the beginning of each year these bylaws be read in a local society meeting.

VIII. When her administrative period ends, she will hand all of belongings of her administration to the Pastor and will meet with her successor, so that the transition is smooth.

ARTICLE 46 RESPONSIBILITIES OF THE LOCAL SECRETARY

I. She will develop and promote the programs and the activities of the Local Board of Directors.

II. Takes minutes of all ordinary or extraordinary meetings of the Local Board of Directors.

III. Be responsible for all official correspondence.

IV. When required, with the prior authorization of the President, she will announce the corresponding activities

V. She will archive all the minutes and all official documentations sent by other levels of administration related to the work of the Local Board of Directors.

VI. Archive a copy of all financial reports presented at meetings by the treasurer. This file will be ready at all times for review by the Pastor and the President.

VII. She will keep an up-to-date registry of the members of the Local Dorcas Ladies' Society.

VIII. She will develop a Dorcas Directory for better communication between members.

IX. With the prior authorization of the Pastor, she will provide information requested by the District or Confederation officers.

X. Assist the President in the preparation of the official report.

XI. At the conclusion of her duties, she shall deliver the minutes and records of his administration to the Pastor.

ARTICLE 47 RESPONSIBILITIES OF THE LOCAL TREASURER

Administration of Funds

I. She will keep an official archive of all the corresponding finances of the local ladies' department.

- II. She will deliver all funds created by the local ladies' department to the local church general treasury.
- III. She will ask for and keep a receipt for all expenses.
- IV. All expenses and / or budgets must be approved by the Pastor.
- V. She will be responsible for delivering all the offerings or dues that have been approved.

Reports and Correspondences

- VI. Will develop the necessary formats for a better performance of the department's treasury.
- VII. She will present a monthly financial report to the Pastor and a report at each society meeting with copies needed for distribution.
- VIII. In accordance with the provisions of Article 20, clause VII of the Apostolic Assembly's Constitution "Pastor's Retirement", the Treasurer of the Local Dorcas Society shall deliver to the local treasurer, on a monthly basis, 5%, 7% or 10% of the total monies received for the pastor's retirement plan, except for monies for national programs.
- IX. The local General Treasurer will make the corresponding deductions for said retirement plan from all income that the local ladies' society has, with the exception of income from national projects.
- X. Shall ensure the sending of funds from the Federation or regional projects to the Confederation on the stipulated dates.

Archives

- XI. She will archive a copy of all financial reports presented at the local society meeting.
- XII. She will archive all receipts of all income and expenses corresponding to the activities.
- XIII. These archives will be ready at all times for review by the Pastor or the Local Board of Directors when required and will be shared with her successor at the end of her service.
- XIV. At the end of her term of office, she shall turn over all the funds of the Local Dorcas Society to the general treasury of the local church, and to his successor all the property.

ARTICLE 48 ECONOMIC SYSTEM OF THE LADIES' DORCAS DEPARTMENT

The following economic system has been established to collect the necessary funds for administrative

expenses and thus effectively fulfilling the purposes of the Dorcas Ladies' Society, as stipulated in Article 3 of these bylaws.

- I. Each Dorcas Ladies' Society Local Board of Directors shall establish an economic system to raise funds for the Ladies' Society treasury, with the approval of their Pastor.
- II. When a Dorcas Ladies' Society disintegrates funds from its treasury must be turned over to the local church treasury.
- III. No portion of the collection of the Missionary Offering from the "FLOR AZUL," should be withheld locally. These funds are exclusively to help the International Missionaries of the Apostolic Assembly.
- IV. The Treasurer of the Local Board of Directors is responsible for sending the agreed monies to the Federation Treasurer on the dates stipulated by the Federation.

CHAPTER FIFTEEN

ARTICLE 49

THE LOCAL "FLOR AZUL" DIRECTOR

- I. With the approval of the local Pastor, the local Dorcas Ladies' Society will elect or appoint a "Flor Azul" Director who will work to raise money that will be sent to support the International Missionaries of the Apostolic Assembly.
- II. Each Dorcas Ladies' Society will celebrate an annual "Flor Azul" service. All monies collected from the offering of this service and for different sales for "Flor Azul" will be sent to the Federation or regional Treasurer by the designated date.
- III. The "Flor Azul" Director and the Local Board of Directors, under the supervision of their Pastor, will prepare in advance the program of the "Flor Azul" service including information from the International Missionaries of the Apostolic Assembly that has been provided by the Federation, Region, and /or Confederation.

ARTICLE 50

ORDINARY AND EXTRAORDINARY LOCAL MEETINGS

- I. The Local Dorcas Societies shall carry out activities of fellowship, consecration, edification and evangelization.
- II. The purpose of these activities is to bring the sisters closer to God; fraternal love, anointing and the baptism of the Holy Spirit.
- III. These services and meetings may be held in the temple or in homes, as often as the Pastor gives opportunity.
- IV. Ordinary Ladies' meetings will be scheduled by the local Board of Directors with the approval of the Pastor

in their annual scheduling.

V. Extraordinary local Ladies' meetings will be approved by the Pastor.

ARTICLE 51
NEEDS AND SPECIAL PROJECTS OF THE LOCAL CHURCH

I. When a special need or project arises, the Pastor will designate the necessary personnel to carry out the study corresponding to said project or need.

CHAPTER SIXTEEN

ARTICLE 52
RESPONSIBILITIES OF MEMBERS OF THE LOCAL SOCIETY

- I. She will attend the Local Society meetings and the activities programmed by her.
- II. In the meetings, matters of interest to the local Church can be discussed; as well as ensuring the welfare of the Pastor and the family.
- III. All the sisters of the local society must respect the agreements made at official meetings.
- IV. Support the activities established by the Local Board of Directors, Federation or regional Board of Directors and the Confederation Board of Directors.
- V. Comply with the projects and quotas assigned by all levels of administration, local, district, or regional, and confederation.
- VI. Participate in projects and activities that serve to raise funds for the benefit of the Lord's work.
- VII. Fulfill all commissions of the local church that have been approved by the Pastor.
- VIII. Develop their Spiritual Gifts within the local Ladies' society.
- IX. Have a good testimony inside and outside the Church.
- X. Submit to the established Spiritual Authority, who is their Pastor and to the delegated spiritual authority, who are their leaders.

CHAPTER FIFTEEN

ARTICLE 53
GENERAL RULES FOR OFFICIALS OF THE BOARD OF DIRECTORS

The following rules will apply at all levels:

- I. Any official mentioned in these bylaws may formally submit their resignation, in writing, in accordance with the provisions of the Constitution of the Apostolic Assembly.

II. She may also be dismissed from her position for the following reasons:

- a. For not complying with the provisions of these bylaws.
- b. For having committed any offense against the doctrines or disciplines of the Apostolic Assembly and that it warrants being tried or out of communion.
- c. For being consecutively absent from scheduled meetings without having a valid reason.

III. The following applies to all sisters absent from any process of election:

- a. She does not have the right to vote.
- b. She has no right to be a candidate.
- c. She may not object to the results of an election.
- d. Support the elected officials.

IV. All officials and faithful sisters have the right to propose amendments to these bylaws as follows:

- a. The sisters present their proposal to their immediate authority (Pastor, Elder regional Elder or Bishop Supervisor).
- b. If her authority accepts the proposal, it will follow the established process.
- c. The proposed amendments will not be incorporated into these bylaws without first going through the process stipulated in Articles 86 of the 2019 Constitution of the Apostolic Assembly.

V. Next, the order of authorities that serve as advisors of the respective levels:

- a. The Bishop President of the Apostolic Assembly – Confederation
- b. The District Supervising Bishop – Federation or Regional Elder - Region
- c. The Auxiliary Elder – Sector
- d. The Pastor – Local

VI. These authorities can delegate their functions to other officials.

VII. Programming of Activities

- a. All Confederation, Federations, Sector and / or local societies programming will be developed with the prior approval of the respective advisor and the authorities that correspond to the place where the activity is carried out.
- b. The order of priority for scheduling activities is:
 1. Confederation
 2. Federation
 3. Sector
 4. Local Society

Special Offerings

VIII. The distribution of special offerings is under the responsibility of the respective board of directors, with the approval of the advisor and the corresponding authorities.

ARTICLE 54 PROJECTS AND SPECIAL ACTIVITIES

Special projects are those that the General Board of Directors, through the Presiding Bishop, assigns to the Dorcas Ladies' Department.

I. To gather the necessary funds to fulfill the special projects, the Confederation Board of Directors will assign and make known in writing the purpose of the assigned special project.

II. To raise funds for special projects, each Federation or region will meet with the local Boards of Directors of the churches in order to agree on the methodology with which these funds will be obtained.

- III. The local Dorcas treasurer will send the total funds for the special project to the Federation treasurer by the designated date. The Federation or regional Treasurer will send the total of the funds collected to the General Offices and a detailed report to the Treasurer of the Confederation on the designated date.
- IV. The "Flor Azul" Service will be held at the district regional and / or local level prior to the month of October. All funds raised for this project are sent by the designated date to the Federation or region. The funds from this project will be used for the work of the International Missionaries of the Apostolic Assembly and to established new works.
- V. The Walkathon and / or other projects will be held at the district, regional, and / or local level before the month of August. All monies collected for these projects will be sent by the designated date to the Federation. The Federation Treasurer will send the total collected by all the Ladies' Societies of that district to the General Offices and a detailed report to the Confederation Treasurer by the designated date. The funds from this project will be used as a reserve for the needs of the mission field. These monies are distributed according to the agreements of the General Board of Directors.
- VI. Ladies' Camps or Retreats: To celebrate Ladies' camps or retreats at different levels, authorization from the corresponding authorities is required.
- VII. Ministries of the Ladies' Department: When it is possible, with the Pastors approval, the following ministries should be established in the local church for the spiritual, moral, social and economic elevation of the Apostolic Woman (Ephesians 4.13).
- a. Still Standing Ministry - to promote spiritual growth, unity, healing and restoration to the women of the Apostolic Assembly who are single mothers, divorced, separated, widowed and women whose husbands no longer serve God or have not been converted.
 - b. Women of Wellness - to train Apostolic women with knowledge about health and thus promote a healthy life, so that they can serve God to their full potential, free from preventable diseases.
 - c. Dunamis Women's Ministry- to foster and facilitate a culture of learning in which Apostolic women can access information, ongoing support and validation that allows them to start or continue their academic journey in a Christ-centered institution, for example the International Apostolic Biblical College.
 - d. Precious Pearls Ministry - to promote a better life full of enriching opportunities for our Precious Pearls, who are women 65 years of age or older.
 - e. Intergenerational Ministry (iGen) - A ministry that brings together and fosters relationships between different generations within the body of Christ in an intentional way for the formation and deepening of faith in God through commitment to the service of all, regardless of age, experience, cultural context, or background.
 - f. Prayer Ministry (Antorchas Encendida) - Equip and inspire the Apostolic Assembly Dorcas to fall in love with and grow more in commitment to prayer so the power and presence of God is released in our lives, and in the National Dorcas' Ministries.

CHAPTER SEVENTEEN

ARTICLE 55

BREAKS, RESIGNATIONS, AND TERMINATIONS

- I. When an officer of the Board of Directors of the Confederation leaves her functions due to death, irrevocable resignation or cessation, the Federation and Region presidents will be summoned to a meeting for the election of the new officer within thirty days, with the approval of the Advisor or the person he designates.
- II. If the new election is less than six months away, the General Board of Directors will designate the new official.
- III. When an officer of the Board of Directors of the Federation or Region leaves her functions due to death, irrevocable resignation or cessation, the local Presidents will be summoned to a meeting for the election of the new officer within thirty days.
- IV. If the new election is less than six months away, the District Board of Directors will appoint the new official.
- V. The method of election of these new officers will be that stipulated in Chapter 6, Articles 18 to 21 of these bylaws.
- VI. When an officer of the Local Board of Directors leaves office due to death, irrevocable resignation or termination, the Pastor will appoint the new officer.

ARTICLE 56

PROCEDURE TO AMEND THESE BYLAWS

- I. To amend these bylaws, the Bishop President of the Apostolic Assembly and the General Board of Directors will form a commission that will work with the officers of the Confederations.
- II. The proposed amendments will be incorporated into these bylaws only after having gone through the process stipulated in Article 86 of the 2022 Constitution of the Apostolic Assembly.

