



APOSTOLIC ASSEMBLY
OF THE FAITH IN CHRIST JESUS

MEN'S BYLAWS

2022 REVISION

Apostolic Assembly of the Faith in Christ Jesus

MIENS

Confederation Bylaws Draft

2022 Revision

INTRODUCTION

The General Board of Directors of the Apostolic Assembly of the Faith in Christ Jesus has granted authorization to the men members of the Apostolic Assembly to organize themselves into auxiliaries from the national to the local level. This department will function by obeying the Word of the Lord Jesus Christ and the instructions of its authorities.

The apostolic men have taken on the task of structuring the auxiliaries at all levels of the organization. These bylaws have been established, which contain the method of elections, the structural and administrative organization, the responsibilities, and administrative functions with which these auxiliaries may organize themselves to direct and watch over their inherent interests and those of the work of the Lord Jesus Christ.

The primary objectives of the Apostolic Men's Societies are: to encourage the numerical growth of the group, maintain spiritual unity, strengthen fraternal fellowship and love among its members; also to accept the delegations and commissions that are conferred upon them by higher authorities.

The General Board of Directors, based on the provisions of Article 44, Clause IV of the Constitution of the Apostolic Assembly, has appointed the Study Commission to carry out the review and study of the current bylaws of the Confederation of Apostolic Men to be presented through a proposed initiative in accordance with the provisions of Article 86 of the Constitution of the Apostolic Assembly.

The Study Commission has diligently reviewed these bylaws and we are presenting an updated document of most of its articles, seeking first that these respond to the current challenges and needs of the Confederation of Apostolic Men; and second, that they express a sense of organization in a contemporary language.

Care has been taken to ensure that these bylaws are in complete harmony with the doctrinal principles, organization and economy outlined in the articles of the Constitution of the Apostolic Assembly.

Study Commission

November 2022, Long Beach, CA

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Apostolic Assembly of the Faith in Christ Jesus

Bylaws of the Societies of Ministries of Apostolic Men

FIRST CHAPTER

ARTICLE 1

TITLE

- I. The title of the department is: Societies of Ministries of Apostolic Men. The Confederation, the Federations, local societies and members, will be known in these statutes under the name of Apostolic Men.
- II. Official Text: "Watch, stand fast in the faith, be brave, be strong." 1 Corinthians 16.13.
- III. Purpose: For the spiritual, moral, physical, social and economic development of the Apostolic Men.

ARTICLE 2

ORGANIZATION OF SOCIETIES OF APOSTOLIC MEN

- I. The National Ministry of Apostolic Men will be organized according to the Articles 44 Subsection I of the Constitution of the Apostolic Assembly of the Faith in Christ Jesus.
- II. In each local congregation, the men will be organized into a group called: Local Ministry of Apostolic Men, in accordance with article 41 Subsection I of these Statutes.
- III. In the districts where it is agreed, sector leaders will be established. The sector leader will assist the District directors.
- IV. In the Regions of National Missions where it is agreed, they will be organized in a group called: Regional Ministry of Apostolic Men.
- V. In each District of the Apostolic Assembly, the men will be organized in a group called: District Ministry of Apostolic Men.
- VI. At the National level of the Apostolic Assembly, the men will be organized into a group called: National Ministry of Apostolic Men.

ARTICLE 3

PURPOSES OF THE NATIONAL MINISTRY OF APOSTOLIC MEN

The National Ministry of Apostolic Men has been organized to:

- I. See to the edification of all men in their spiritual and personal development; providing them the

opportunity and means to serve the Work of the Lord Jesus Christ, making them disciples to perpetuate the fulfillment of the Great Commission (Matthew 28.19, Mark 16.15, and Luke 24.47).

- II. Assist the General Board of Directors in the development of programs that involve Apostolic Men (Ephesians 4.16 and 1 Peter 2.17).
- III. Help in the needs of the local church, at all levels of organization, and respond to the needs of the general interest of the Apostolic Assembly.
- IV. See that the spiritual fellowship between the members remains.
- V. To seek by all possible means mutual aid and protection among all its members.
- VI. Cultivate fellowship among all Apostolic Men, at every level of organization, and also with the other auxiliary ministries of the Apostolic Assembly.

ARTICLE 4

THE BOARD OF DIRECTORS OF THE NATIONAL MINISTRY

- I. To direct the National Ministry of Apostolic Men, and to coordinate the work of the Districts or Regions of National Missions and Local ministries, a Board of Directors will be elected composed of a president, secretary, and a treasurer.
- II. The Advisor of the National Ministry of Apostolic Men will be the Presiding Bishop of the Apostolic Assembly, or an official designated by him, according to Article 44 Subsection 3, of the Constitution.
- III. The National Board of Directors of Apostolic Men, with the approval of the Presiding Bishop, may appoint committees for specific programs. They may also propose the appointment of national coordinators to develop special ministries. The names of these coordinators shall be submitted to the local Pastor, District Bishop, and General Board of Directors for approval prior to serving.

SECOND CHAPTER

ARTICLE 5

REQUIREMENTS FOR OFFICERS OF THE BOARD OF DIRECTORS OF NATIONAL APOSTOLIC MEN

- I. Baptized in the Name of Jesus Christ (Acts 2.38).
- II. Be baptized with the Holy Spirit, with evidence of speaking in other tongues (Acts 2:4).
- III. Ordained Minister of the Apostolic Assembly.
- IV. Faithful member in full communion in his local church, in accordance with the doctrine and discipline of the Apostolic Assembly.
- V. Has worked faithfully and actively in the Societies of Ministries of Apostolic Men.
- VI. Have knowledge and ability to develop the position you are going to serve.

- VII. It is recommended that they have the ability to communicate effectively in the English and Spanish languages.
- VIII. Demonstrate their readiness to serve and be subject to the established spiritual authorities.
- IX. Has a recommendation from their Pastor and District Bishop as a committed and trustworthy person.
- X. If married, have the support of his wife.
- XI. The candidates must be approved by the Qualifying Commission.
- XII. Must have their legal documents and/or legal status in order in the country where they reside, in order to fulfill their obligation as a leader.
- XIII. Must have the technological skills necessary to carry out their work, continuously updating their skills.
- XIV. Must have the necessary time available to fulfill the essential obligations of their new responsibility, while continuing to fulfill their obligations at the local church.
- XV. The candidates will join the global mission of the Apostolic Assembly to Exalt Christ, Equip the Church, and Evangelize the World. This shall be reflected at each level of leadership of the Societies of Ministries of Apostolic Men, as well as in their evangelistic, educational and economic efforts.

ARTICLE 6
REQUIREMENTS TO BE A NATIONAL PRESIDENT

- I. Has been president of a federation for one full term since his election and has satisfactorily fulfilled his mandate.
- II. Has occupied and satisfactorily served a full term since his election in any other position on the National Board of Directors of the Apostolic Men, or the Confederation of Messengers of Peace.

ARTICLE 7
REQUIREMENTS TO BE A NATIONAL SECRETARY

- I. To have occupied and satisfactorily completed a full term, in any position on the district or National Board of Directors of Apostolic Men, or the Confederation of Messengers of Peace.
- II. Has been a baptized member of the Apostolic Assembly for a minimum of six years.
- III. Has secretarial knowledge and/or experience.
- IV. Has a basic knowledge in administration.

ARTICLE 8
REQUIREMENTS TO BE A NATIONAL TREASURER

- I. To have occupied and satisfactorily completed a full term, in any position on the district or National Board of Apostolic Men, or the Confederation of Messengers of Peace.
- II. Has been a baptized member of the Apostolic Assembly for a minimum of six years.

- III. Has a basic knowledge in accounting and/or finance.

THIRD CHAPTER

ARTICLE 9 RESPONSIBILITIES OF NATIONAL PRESIDENT

- I. Ensure the proper functioning of the Societies by working directly and closely with the National Board of Directors of Apostolic Men of the Districts and Regions in National Missions.
- II. Preside over the meetings of the Board of Directors of the National Ministry.
- III. Represent the National Ministry of Apostolic Men in all official matters or send another member of the Board of Directors as his delegate.
- IV. He will present a calendar of activities and the annual budget to the General Board of Directors on the designated date.
- V. Ensure that instructions are provided pertinent to the work of Apostolic Men at all levels of the organization.
- VI. Implement programs that help to edify men in their spiritual and personal development.
- VII. With the prior authorization of the district supervising bishop, or Secretary of National Missions, and Regional Elders, he may visit the local ministries of local congregations and National Missions Regions. In addition, he will be able to visit those Regions of National Missions where the Regional Ministry of Apostolic Men has not yet been organized, in order to help and guide the work that corresponds to the organization of Apostolic Men.
- VIII. He must take into account the respective authorities, when it comes to putting into effect the agreements made in the General Convention, the General Board of Directors, or the National Ministry of Apostolic Men.
- IX. He must work in harmony with the District Supervisory Bishops, the Secretary for National Missions and the Regional Elder, to encourage all members, for faithful compliance with the regulations specified in these Statutes.
- X. Prior to the General Convention and national and regional activities, he will meet with its Board of Directors to formulate the agenda and program of activities to be held during the General Convention, or other national or regional activities. All activities must be approved by the General Board of Directors.
- XI. Shall present legal contracts for all events to the Bishop President and the General Board of Directors, for their analysis and approval. The General Board of Directors shall give instructions so that the institutional, economic and legal requirements are fulfilled in these events.
- XII. According to the District authorities, the Secretary for National Missions and Regional Elders will promote activities sponsored by the Men, during the District and Regional Conventions of the Apostolic Assembly.
- XIII. With the prior approval of the National Advisor, he will meet regularly and when necessary with his

board of directors and with the delegates of the districts and regions of National Missions. In these meetings, they will discuss the following:

- a. Collect information from the Federations.
- b. Instruct, inform and guide the Federations.
- c. Exchange ideas.
- d. Prepare the national work agenda.

- XIV. Ensure that the other members of the National Board of Directors of the National Ministry faithfully comply with their responsibilities.
- XV. He will do his best to attend or send a representative in his place to District and Regional Conventions or Activities, to support, encourage, and edify all men in such activities.
- XVI. With prior authorization of the Bishop President, he may delegate his representation to another member of his board of directors when necessary.

ARTICLE 10 RESPONSIBILITIES OF THE SECRETARY OF THE NATIONAL MINISTRY

- I. Shall attend all meetings called by the President, in person or virtually.
- II. Shall attend all activities programmed by the National Ministry of Apostolic Men.
- III. Shall take minutes of all ordinary or extraordinary meetings of the Board of Directors of the National Ministry of Apostolic Men.
- IV. Receive, reply, and send the official national correspondence.
- V. Shall convey information to the districts regarding activities sponsored and organized by the Board of Directors of the National Ministry of Apostolic Men.
- VI. All official correspondence or promotional material must be approved by the Board of Directors of the National Ministry, and signed by the President and Secretary before being distributed.
- VII. Files:
 - a. Shall receive and maintain the records and documents of prior administrations in the general offices of the Apostolic Assembly.
 - b. File all minutes and documents related to the work of the Board of Directors of the National Ministry.
 - c. File a copy of all financial reports presented in a meeting by the Treasurer of the National Ministry.
 - d. Keep and file an updated record of the Board of Directors of the National Ministry and Regions.
 - e. These files shall be updated and available for review by the Bishop President or Advisor of the National Ministry of Apostolic Men, when required.
- VIII. Shall send to the National Advisor and Bishop General Secretary of the Apostolic Assembly a copy

of all minutes, official documents and corresponding reports of their office.

- IX. Maintain an updated portfolio of all official documents and all activities of the National Ministry to transfer at the end of their term to the next Secretary-elect.

ARTICLE 11

RESPONSIBILITIES OF THE TREASURER OF THE NATIONAL MINISTRY

- I. Shall attend all meetings called by the President, in person or virtually.
- II. Shall attend all activities programmed by the National Ministry of Apostolic Men.

Administration of Funds

- III. The accounts of the National Ministry of Apostolic Men shall be officially administered at the general offices of the Apostolic Assembly.
- IV. Money collected from registrations at national conferences and offerings collected at those events shall be deposited in a bank account of the Apostolic Assembly. A record of these deposits shall be sent to the Assistant of the Confederations at the general offices.
- V. Administer the funds under his responsibility, under the supervision of the President of the National Ministry and the National Advisor.
- VI. Keep a record of all bank account transactions.
- VII. Shall be responsible for promoting, informing, and collecting funds of the district and regional ministries of the Men's project for National Missions, "Reach America."
- VIII. Make expenditures in accordance with these bylaws, once they have been authorized by the President of the National Ministry, and have the approval of the National Advisor.
- IX. Each reimbursement or expense must receive prior approval of the President of the National Ministry.
- X. Prepare for the General Convention and for the President of the National Ministry the report of monies collected by "Reach America" and other projects, on the designated date.
- XI. Provide a report on the state of accounts of the treasury of the National Ministry of Apostolic Men at its meeting at the General Convention, at its board of directors meeting, and when its President deems it necessary.
- XII. The Board of Directors of the Apostolic Assembly has the authority to intervene in the disbursement of money of the National Ministry of Apostolic Men, after they have fulfilled the normal obligations of its department. The aforementioned intervention must be made in writing.

FOURTH CHAPTER

ARTICLE 12

ATTRIBUTIONS OF THE PRESIDENT OF THE NATIONAL MINISTRY

- I. Request authorization from the Board of Directors of the Apostolic Assembly of the program for the celebration of ordinary and extraordinary activities that take place simultaneously with the activities of the general conventions.
- II. When necessary, and with prior approval from the National Advisor of the National Ministry, request the reports of the national, district, and regional officials.
- III. He shall receive financial assistance to attend official meetings and activities.
- IV. He shall receive a monthly allowance, according to the economic possibilities of its treasury, under the direction of the National Advisor and approval by the General Board of Directors.

ARTICLE 13

ATTRIBUTIONS OF THE SECRETARY OF THE NATIONAL MINISTRY

- I. He shall assume the responsibility of the presidency when the President for some justified reason cannot or should not continue in his functions. Therefore, it will be necessary for the Bishop President of the Apostolic Assembly to give his approval and to administer the oath of office.
- II. All of the Secretary's authorized expenses shall be paid by the treasury of the National Ministry.
- III. He shall request data and reports from the Federations and Regions that are relevant to the office of the secretary of the National Ministry.
- IV. He shall sign jointly with the President all official documents of the National Ministry.
- V. He shall receive financial aid to attend official meetings and activities.
- VI. He shall receive a monthly allowance, according to the economic possibilities of its treasury, under the direction of the National Advisor and approval by the General Board of Directors.

ARTICLE 14

ATTRIBUTIONS OF THE TREASURER OF THE NATIONAL MINISTRY

- I. All of the Treasurer's authorized expenses shall be paid by the treasury of the National Ministry.
- II. The Board of Directors of the National Ministry of Apostolic Men may request reports from the Federations or Regions with prior authorization of the Advisor and the corresponding Bishop.
- III. He shall receive financial aid to attend official meetings and activities.
- IV. He shall receive a monthly allowance, according to the economic possibilities of its treasury, under the direction of the National Advisor and approval by the General Board of Directors.

FIFTH CHAPTER

ARTICLE 15

ADMINISTRATION OF FUNDS OF THE NATIONAL MINISTRY

- I. The monies of the Confederation will be administered by the General Offices of the Apostolic Assembly.
- II. The annual budget shall be used for administrative expenses, for the allowance of the officers of the Board of Directors of the National Ministry, and national activities in accordance with Articles 12, 13, and 14 of these bylaws.
- III. The Board of Directors of the National Ministry shall not determine or order the distribution of monies from its treasury beyond the approved budget.

ARTICLE 16

ANNUAL BUDGET OF THE NATIONAL MINISTRY

- I. The National Ministry of Apostolic Men shall present their budget annually, by the date designated by the Bishop President of the Apostolic Assembly, for analysis, resolution and approval by the General Board of Directors.
- II. The budget presented to the General Board of Directors shall take into account the income and expenditures deemed necessary, within the possibilities of its treasury; and must present a positive net income.

ARTICLE 17

TERM OF ACTIVITIES OF THE NATIONAL MINISTRY

- I. The tenure of the administration of the National Ministry shall be four years from the date of their election, or until the new officers are elected.
- II. No officer can simultaneously occupy another administrative position at any other level, unless they have received authorization to do so from the Bishop President.
- III. Officers on the National Board of Directors of the Apostolic Men may serve in the same office for a maximum of eight years or two terms. The years of interim service by election or appointment shall not count towards the maximum of eight years of service.
- IV. The officers of the National Board of Directors of the Apostolic Men may serve a maximum of twelve consecutive years.
- V. At the end of their term, the officers shall present a written report to the Bishop President or the official designated by him, and shall transfer their duties and corresponding assets to their successors, at an official transition meeting.

SIXTH CHAPTER

ARTICLE 18

METHOD OF ELECTION OF THE BOARD OF DIRECTORS OF THE NATIONAL MINISTRY

- I. The General Board of Directors of the Apostolic Assembly will announce the date and time for the election of officers of the National Ministry through a circular sent to the District Bishops and Regional Elders.
- II. Once it has been announced, the Board of Directors of the National Ministry will inform the district and regional officials of the date and time of the elections, with the proper notice.
- III. Each District Bishop shall send two officers or ex-officers of the Federation to participate as candidates in the elections, with prior approval of the corresponding Pastor.
- IV. When it is not possible for one or both representatives to attend the elections, the District Board of Directors may appoint a delegate to take their place.
- V. In the national regions, the Secretary of National Missions and the Regional Elder shall approve the delegates; who must have served on the district or region Board of Directors of Apostolic Men of the and fulfill the requirements to be officers of the Board of Directors of the National Ministry of the Apostolic Men.
- VI. The officers of the Board of Directors of the National Ministry in office shall have the right to vote with the prior consent of their Pastor or Bishop.

ARTICLE 19

QUALIFYING COMMISSION

- I. At the General Convention, the General Board of Directors of the Apostolic Assembly shall appoint the Qualifying Commission.
- II. The Qualifying Commission is responsible for confirming that all candidates meet the requirements established in these bylaws.
- III. The Qualifying Commission will take into account the candidates of the Societies of Ministries of Apostolic Men that have obtained the majority of votes, according to their capacity, suitability and rights.
- IV. The voting members present shall carry out the final election from among the approved candidates.
- V. If there are no candidates approved by these bylaws at the time of an election, the Qualifying Commission shall recommend candidates who, in their opinion, are the best qualified.
- VI. When one of the pre-candidates obtains a simple majority vote, the Qualifying Commission will inform the Electoral Commission so that the candidate may be declared elected for the position to which she was proposed.

ARTICLE 20
ELECTORAL COMMISSION

- I. The General Board of Directors of the Apostolic Assembly shall appoint, at the General Convention, the Electoral Commission to direct and supervise the election process.
- II. The election of officers of the Board of Directors of the National Ministry shall be carried out by secret ballot.
- III. The Electoral Commission shall collect all the ballots, and after tallying the corresponding votes, shall present the results to the Qualifying Commission.
- IV. The Electoral Commission shall announce to the voting members present the names of the candidates approved by the Qualifying Commission.
- V. To qualify as a candidate for any position, the individual must be present at the time of the elections.

ARTICLE 21
ELECTION PROCESS FOR OFFICERS OF THE NATIONAL MINISTRY

- I. The President of the Electoral Commission shall present the candidates who meet the requirements for the corresponding position, in accordance with the provisions in these bylaws.
- II. The election shall be conducted in this order: President, Secretary and Treasurer.
- III. The voting members present shall write the name of their candidate on the election ballot distributed for the corresponding position.
- IV. The President of the Electoral Commission will send the names of the selected candidates to the Qualifying Commission based on the ballots issued by voting members present
- V. The Qualifying Commission shall approve the candidates for the corresponding position in accordance with the provisions in Articles 5 to 8 of these bylaws.
- VI. If a candidate does not wish to occupy the position for which they were nominated, the following procedure shall be followed:
 - a. The candidate can decline after having been presented and before he has been prayed for.
 - b. The candidate must decline before the Qualifying Commission, in private, for consideration; and must only be announced to the voting members present if approved.
 - c. Once the declination has been accepted, a new selection will be made to substitute the decliner.
- VII. Upon receiving the list of candidates approved by the Qualifying Commission, the President of the Elections Commission shall present the candidates for the corresponding position and, after praying for them, the election will proceed.
- VIII. The President of the Electoral Commission shall present the candidate elected with the highest number of votes or by overwhelming majority vote.

- IX. If in the election there is a tie, voting will continue to be held up to three times and if a tiebreak does not occur, it will be decided by fate.
- X. The Bishop President of the Apostolic Assembly, or the person he has commissioned, shall swear in the new elected officials. The swearing in shall take place in public or before the General Board of Directors as witnesses.
- XI. The elected officials shall assume their positions on the Board of Directors of the National Ministry following the General Convention in which they were elected.
- XII. At the end of their administrative terms, each outgoing officer shall transfer all assets and monies belonging to the National Ministry to the incoming officers. This shall take place at an official transition meeting within thirty days of the election.

SEVENTH CHAPTER

ARTICLE 22

DISTRICT AND REGIONAL MINISTRY ORGANIZATION

- I. To facilitate the work of the National Ministry of the Apostolic Men in relation to sector and local societies, ministries will be organized by districts or regions. It shall be carried out in accordance with Article 44, Clause II and III of the Constitution of the Apostolic Assembly.

ARTICLE 23

BOARD OF DIRECTORS OF DISTRICT OR REGION FEDERATION

- I. A Board of Directors of the Federation, or Region, of Apostolic Men shall be elected, at the district or regional level, to manage and carry out the corresponding work and to support the projects of the National Ministry of the Apostolic Men.
- II. The Board of Directors of the District or Region Federation will also support and guide the local board of directors in promoting spiritual and numerical growth in each men society.
- III. With the approval of the Bishop Supervisor, as the Advisor of the Federation or the authority delegated by him, the Board of Directors of the Federation or Region shall appoint the necessary committees for the advancement of its activities.

EIGHTH CHAPTER

ARTICLE 24

GENERAL REQUIREMENTS TO BE AN OFFICER OF THE FEDERATION OR REGION

- I. Baptized in the Name of Jesus Christ (Acts 2.38).
- II. Baptized with the Holy Spirit with the evidence of speaking in other tongues (Acts 2.4).

- III. Faithful member in full communion at his local church, in accordance with the doctrine and discipline of the Apostolic Assembly.
- IV. Has worked faithfully and actively in the Apostolic Men Auxiliary at the local or sector level.
- V. Has the knowledge and ability to accomplish the work of the position in which he will serve.
- VI. It is recommended that they have the ability to communicate effectively in the English and Spanish languages.
- VII. Demonstrate their readiness to serve and be subject to the spiritual authorities established.
- VIII. Has a recommendation from their Pastor, the District Bishop or the Bishop Secretary of National Missions and the Regional Elder, as a committed and trustworthy person.
- IX. If married, have the support of his wife.
- X. The candidates must be approved by the Qualifying Commission.
- XI. Must have their legal documents and/or legal status in the country where they reside.
- XII. Must have the necessary time available to fulfill their obligations with the Federation or Region, as well as at their local church.
- XIII. Must attend all activities of the Board of Directors of the Federation or Region.
- XIV. Candidates must possess the technological skills necessary to carry out their work, continuously updating their skills.
- XV. The candidates will join the global mission of the Apostolic Assembly to Exalt Christ, Equip the Church, and Evangelize the World. This shall be reflected at each level of leadership of the Societies of Ministries of Apostolic Men, as well as in their evangelistic, educational and economic efforts.

ARTICLE 25

REQUIREMENTS TO BE PRESIDENT OF THE FEDERATION OR REGION

- I. Has occupied and satisfactorily completed one term in some position on the district men's board of directors. In Regional areas, it will be at the discretion of the corresponding authorities.
- II. Has satisfactorily served as President of the Local Society of Apostolic Men for at least two years; or was on the Local Board of Directors for at least four years, satisfactorily fulfilling their obligation.
- III. Has satisfactorily supported the activities and projects of the National Ministry, District or Region during their term as Local President of the Apostolic Men.

ARTICLE 26

REQUIREMENTS TO BE SECRETARY OF THE FEDERATION OR REGION

- I. Has occupied and satisfactorily completed at least two terms in some position on the Board of Directors of Apostolic Men of their local church.
- II. Has served satisfactorily as a secretary in the local men's department for a minimum of two years.
- III. Has satisfactorily supported the activities and projects of the National Ministry, District or Region

during their term as a member of the Local Board of Directors of the Apostolic Men.

ARTICLE 27

REQUIREMENTS TO BE TREASURER OF THE FEDERATION OR REGION

- I. Has occupied and satisfactorily completed at least two terms in some position on the Board of Directors of Apostolic Men of their local church.
- II. Has basic knowledge in treasury work and has satisfactorily completed a minimum of two years of experience in a treasury ministry at their local church.
- III. Has basic knowledge in accounting and/or finance.
- IV. Has satisfactorily supported the activities and projects of the National Ministry, District or Region during their term as a member of the Local Board of Directors of the Apostolic Men.

NINTH CHAPTER

ARTICLE 28

RESPONSIBILITIES OF THE PRESIDENT OF THE FEDERATION OR REGION

- I. Will be in charge of the proper implementation and development of activities of the Federation of Apostolic Men at the district or regional level.
- II. Will present a Work Plan, that at a minimum, includes the following:
 - a. An appropriately planned calendar of activities for the integral and effective growth of all members under his charge.
 - b. The budget for each activity.
 - c. A calendar of planned visits to the District or Regional churches to inform them of the activities and projects of the Federation.
- III. All event programs, projects and budgets relating to the Federation must be previously approved by the Bishop Supervisor of the District, or the Bishop Secretary of National Missions and the Regional Elder, respectively.
- IV. Present all legal contracts for the celebration of activities to the Bishop Supervisor and the District Board of Directors, or the Bishop Secretary of National Missions and the Regional Elder, for their analysis and approval. The District Board of Directors, or the Bishop Secretary of National Missions, or the Regional Elder, shall give instructions so that the institutional, economic and legal requirements are met in these events.
- V. The President of the Federation or Region of Apostolic Men shall carry out visits to the local auxiliaries of Apostolic Men of the District or Region, with prior authorization of the Bishop and the Local Pastor having been informed, to provide them with the necessary instruction and information for them to effectively carry out the work established by the Board of Directors of the National Ministry of Apostolic Men, and the other projects recommended by the General Board of Directors

of the Apostolic Assembly.

- VI. In conjunction with the men's Board of Directors of the District or Region, shall establish the committees needed for the implementation of programmed activities.
- VII. He or his delegate, will officiate at conferences and meetings that the Federation or Region carries out, presenting officials according to their respective categories and levels.
- VIII. He shall yield to the officers of the Confederation and Federation so they can present their corresponding reports.
- IX. Shall keep an updated record of all local boards of directors and the necessary contacts for the implementation of activities of the Federation. At the end of his administration, he shall present the aforementioned records to the next President-elect, in an official transition meeting.

ARTICLE 29

RESPONSIBILITIES OF THE SECRETARY OF THE FEDERATION OR REGION

- I. Create an official record the names of the officers of the Board of Directors of the Federation of Apostolic Men.
- II. Attend the meetings called by the President of the Federation.
- III. Attend activities programmed by the Federation.
- IV. Take minutes of the agreements made in all ordinary or extraordinary official meetings of the Board of Directors of the Federation.
- V. He shall sign jointly with the President all official correspondence of the Federation.
- VI. All official correspondence or promotional material must be approved and signed off by the President and Secretary before distribution.
- VII. Archives:
 - a. File all minutes and documents related to the work of the Board of Directors of the Federation.
 - b. Keep an updated record of all local boards of directors of the District or Region. This record shall be updated and filed every year of their administration.
 - c. File a copy of all financial reports presented in a meeting by the Treasurer. This file shall be ready at all times for review by the Bishop Supervisor, or the Bishop Secretary of National Missions and the Regional Elder, or the Board of Directors of the National Ministry, as needed.
- VIII. Keep an updated file of all Federation activities including copies of programs, brochures, posters, correspondence, etc. At the end of their term, they shall transfer these files to the next Secretary-elect in an official transition meeting.

ARTICLE 30
RESPONSIBILITIES OF THE TREASURER OF THE FEDERATION OR REGION

- I. Manage the funds under their responsibility.
- II. Attend meetings called by the President of the Federation.
- III. Attend activities programmed by the Federation.
- IV. Encourage participation in the Apostolic Men "Reach America" fundraising campaign and other special projects that are approved.

Administration of Funds

- V. Will deliver the money of the Federation to the District Treasurer.
- VI. Follow the direction of the Bishop Supervisor of the District, or the Secretary of National Missions and the Regional Elder, regarding management of the treasury and the bank account.
- VII. Keep financial records of all income and expenses.
- VIII. All expenses and/or budget must be previously approved by the Bishop Supervisor of the District, or the Secretary of National Missions, and the Regional Elder.
- IX. Deposit and file receipts of all income.
- X. Ask for and file a receipt of all expenses.
- XI. Will maintain a reconciled report of the Federation's finances.
- XII. Distribute to the officers of the Federation the allowance that was approved by the Bishop and the Board of Directors of the District, or the Bishop Secretary of National Missions and the Regional Elder.
- XIII. He shall not disburse any amount of funds without the consent of the President of the District or Region, and with prior authorization of the Bishop Supervisor, or the Secretary of National Missions and the Regional Elder.
- XIV. Be prepared to disburse offerings and/or monetary gifts at events in accordance with the Board of Directors of the Federation and with prior approval of the Bishop Supervisor, or the Secretary of National Missions and the Regional Elder.

Reports and Submissions

- XV. Develop the necessary systems to appropriately manage the department's treasury.
- XVI. Present an updated financial report at each meeting, with sufficient copies for distribution to the corresponding officials.
- XVII. Following each event, he shall give a financial report on the event to the Bishop Supervisor or to the Secretary of National Missions and the Regional Elder.
- XVIII. When requested, the Treasurer shall prepare a treasury report and send it to the Bishop Supervisor of the District, or the Secretary of National Missions, or the Regional Elder, or the National Treasurer of the Apostolic Men.

- XIX. Send all funds collected for national projects to the National Ministry of the Apostolic Men, on the appointed dates.
- XX. The Board of Directors of the District, or the Secretary of National Missions and the Regional Elder, has the authority to intervene in the distribution of money from the Treasury of the Federation of Apostolic Men, after it has fulfilled the ordinary obligations of its department. This intervention must be made in writing.

Archives

- XXI. File a copy of all financial reports, receipts, bank statements and all documents that validate the reports presented at a Federation meeting.
- XXII. This file will be ready at all times for review by the Supervising Bishop or the Board of Directors of the Confederation, when required.
- XXIII. At the end of their term, they shall transfer all files from their administration to the new Treasurer-elect in an official transition meeting.

TENTH CHAPTER

ARTICLE 31

ATTRIBUTIONS OF THE PRESIDENT OF THE FEDERATION OR REGION

- I. The President, along with his Board of Directors, shall plan the ordinary and extraordinary activities that are held simultaneously with District Convention activities.
- II. Request approval from the Bishop Supervisor, or the Secretary of National Missions and the Regional Elder, of all activity programs, projects and budgets related to the Federation.
- III. When necessary, and with prior authorization of the Advisor of the Federation, or the Bishop Secretary of National Missions and the Regional Elder, he shall request reports from the officers of the Federation.
- IV. He shall receive financial assistance to attend official meetings, whenever possible.
- V. He shall receive an allowance according to the economic possibilities of the treasury of the Federation.
- VI. The Board of Directors of the Federation shall determine the amount of the allowance, with prior authorization of the Bishop Supervisor, or the Secretary of National Missions and the Regional Elder.

ARTICLE 32

ATTRIBUTIONS OF THE SECRETARY OF THE FEDERATION

- I. He shall assume the responsibility of the presidency when the President for some justified reason cannot or should not continue in his functions. Therefore, it will be necessary for the General Board of Directors of the District, or the Secretary of National Missions and the Regional Elder, give their approval, and to administer the oath of office.
- II. The Secretary's authorized expenses shall be paid by the treasury of the Federation.

- III. He shall request data and reports from the Federation of Apostolic Men, District, Region, and the local auxiliaries that are relevant to the office of the secretary of the Federation.
- IV. He shall receive financial assistance to attend official meetings and activities, whenever possible.
- V. He shall sign jointly with the President of the Federation all official documents, when necessary.
- VI. He shall receive an allowance according to the economic possibilities of the treasury of the Federation.
- VII. The Board of Directors of the Federation shall determine the amount of the allowance, with prior authorization of the Bishop Supervisor, or the Secretary of National Missions and the Regional Elder.

ARTICLE 33

ATTRIBUTIONS OF THE TREASURER OF THE FEDERATION OR REGION

- I. The Treasurer's authorized expenses shall be paid by the treasury of the Federation or Region.
- II. He shall receive financial assistance to attend official meetings and activities, whenever possible.
- III. He shall sign jointly with the President of the Federation, or Region, all official documents, when necessary.
- IV. He shall receive an allowance according to the economic possibilities of the treasury of the Federation, or Region.
- V. The Board of Directors of the Federation shall determine the amount of the allowance, with prior authorization of the Bishop Supervisor, or the Secretary of National Missions and the Regional Elder.

ELEVENTH CHAPTER

ARTICLE 34

ADMINISTRATION OF FUNDS OF THE FEDERATION OR REGION

- I. Federation monies shall be administered by the Treasurer of the Federation under the supervision of the District Treasurer or the Secretary of National Missions and the Regional Elder.
- II. The funds shall be used for administrative expenses, allowance for the officers of the Board of Directors of the Federation or Region, and national and regional activities, according to the economic possibilities of the District budget.
- III. The Board of Directors of the Federation or Region shall not allocate funds beyond what is already outlined in these bylaws.
- IV. The Board of Directors of the Federation, or Region, shall present an annual budget to the Board of Directors of the District, or the Secretary of National Missions and the Regional Elder, for its analysis, resolution and approval.

ARTICLE 35
ADMINISTRATIVE TERM OF THE FEDERATION OR REGION

- I. The administrative term of the Federation, or Region, of Apostolic Men shall be four years from the date of their election, or until the new officers are elected.
- II. No officer can simultaneously occupy another administrative position at any other level, unless they have received authorization to do so from the Bishop Supervisor or the Secretary of National Missions and the Regional Elder.
- III. Officers who have satisfactorily completed one administrative term can be re-elected once to the same position.
- IV. The officers of the Board of Directors of the National Ministry may serve a maximum of twelve consecutive years.
- V. After a break of one term, the officers may again serve as candidates for the Federation or Region Board of Directors.
- VI. At the end of their administrative term, each outgoing officer shall prepare a written report to the Bishop Supervisor, or the Secretary of National Missions and the Regional Elder, and the Federation, transferring all assets and monies that belong to the Federation to the incoming officers. This shall take place in an official transition meeting within thirty days of their election.

ARTICLE 36
ELECTION PROCESS OF THE BOARD OF DIRECTORS OF THE FEDERATION OR REGION

- I. The Board of Directors of the Federation shall be elected as outlined in the Fifth Chapter, Articles 18 to 21 of these bylaws.
- II. The Bishop Supervisor or the Secretary of National Missions and the Regional Elder, shall appoint the Qualifying Commission and the Elections Commission following the model of Articles 19 and 20 of these bylaws.

ARTICLE 37
SUBDIVISION OF A FEDERATION

- I. When a District by agreement of the General Board of Directors of the Apostolic Assembly is subdivided, the guidelines stipulated in the document "Formation of Districts" will be followed.
- II. Both the money and assets in the Treasury of the subdivided Federation shall be distributed equitably between the two federations, or as determined by the General Board of Directors and the Bishop of the District or the Secretary of National Missions and the Regional Elder.

TWELFTH CHAPTER

ARTICLE 38

REQUIREMENTS TO BE A SECTOR OR REGIONAL COORDINATOR

- I. Baptized in the Name of Jesus Christ for at least two years (Acts 2.38).
- II. Baptized with the Holy Spirit with the evidence of speaking in other tongues (Acts 2.4).
- III. Faithful member in full communion in their local church, in accordance with the doctrine and discipline of the Apostolic Assembly.
- IV. Has worked faithfully and actively in the Local Apostolic Men Auxiliary.
- V. Has the knowledge and ability to develop the work of the position in which they will serve.
- VI. Willing to serve and be subject to the established spiritual authorities.
- VII. Has the recommendation from their Pastor and approval of the Supervising Bishop or Regional Elder as a committed and trustworthy person.
- VIII. If married, has the support of his wife.
- IX. Has satisfactorily supported the activities and projects of the Federation in their Local Apostolic Men Auxiliary.
- X. Has the necessary time available to fulfill the essential obligations of their new responsibility, while continuing to fulfill their obligations at the local church.
- XI. It is recommended that they have the ability to communicate effectively in the English and Spanish languages.
- XII. Has the technological skills necessary to carry out their work, continuously updating their skills.
- XIII. The appointed coordinators will join the global mission of the Apostolic Assembly, which is to Exalt Christ, Equip the Church, and Evangelize the World. This shall be reflected in their evangelistic, educational and economic efforts.

ARTICLE 39

TERM OF THE SECTOR OR REGIONAL COORDINATOR

- I. The period of administration of the Sector Coordinator will be at the request of the District Ministry of Apostolic Men.
- II. May simultaneously occupy other administrative positions, with prior authorization of the Bishop Supervisor or the Secretary of National Missions and the Regional Elder.
- III. Coordinators that have satisfactorily completed their administrative terms can be re-elected or adhere to what has been established by the Bishop Supervisor or the Secretary of National Missions and the Regional Elder.
- IV. At the end of their administrative term, they shall prepare a written report to their Federation and hand over their position and corresponding assets.

ARTICLE 40
RESPONSIBILITIES OF THE SECTOR OR REGIONAL COORDINATOR

- I. Will be responsible of compiling the information that the Board of Directors of the Federation, or Region, requires and delivering it to the appropriate official.
- II. Will work together with whom it corresponds to ensure the timely completion of the projects established by the National Ministry and the Federation or Region by the deadlines established for the local boards of directors of its sector.
- III. Will be responsible of communicating and informing the local boards of directors of the activities of the Federation, or Region.
- IV. Will also inform the local boards of directors of the agreements reached by the Board of Directors of the Federation, or Region.
- V. Will be responsible of promoting the Federation's, or Region's, activities and encouraging their sector to attend these activities.
- VI. Will not make any changes to what has been programmed by the Federation, or Region; unless the change has been previously approved by the Board of Directors of the Federation, or Region.

THIRTEENTH CHAPTER

ARTICLE 41
ORGANIZATION OF LOCAL MINISTRIES OF APOSTOLIC MEN

- I. A Local Ministry of Apostolic Men shall be organized in each congregation of the Apostolic Assembly, comprised by brothers baptized according to Acts 2.38, who are faithful in the local church according to the Apostolic doctrine.
- II. Unmarried men with children and young adults who have not married and wish to belong to the Local Ministry of Apostolic Men, will be welcome to do so that they may exercise their spiritual abilities and gifts in this department, with the prior authorization of the corresponding authority.
- III. In congregations where the Pastor and the ministerial body deem it necessary, this order established for the Apostolic Men of the local church may be modified.
- IV. When changes are made to the established order, the corresponding authorities will be informed.

ARTICLE 42
BOARD OF DIRECTORS OF THE LOCAL MINISTRY OF APOSTOLIC MEN

- I. A local Board of Directors shall be elected to oversee and direct the local Ministry of Apostolic Men. They may appoint committees for special projects with the counsel and approval of the Pastor.

- II. The administrative term of the local Board of Directors shall be for one year.
- III. No officer on the local Board of Directors can simultaneously occupy another administrative position unless they have authorization to do so from the Pastor.
- IV. Officers who satisfactorily complete their term can be re-elected up to three times.
- V. Officials who have faithfully and satisfactorily served in their administration, may be elected or appointed for more terms with prior authorization of their Pastor.
- VI. At the end of their administrative term, the local officers shall hand over their positions and corresponding assets.

ARTICLE 43
ELECTION PROCESS OF THE LOCAL BOARD OF DIRECTORS

- I. The Pastor shall choose the method of elections or selection of the Board of Directors of the local Ministry of Apostolic Men.
- II. When the Pastor chooses to hold an election, the officers of the local Board of Directors shall be elected in accordance with the provisions in these bylaws.
- III. The need to elect alternates is at the discretion of the Pastor. The alternate officers must meet the same requirements as the officers, established in these bylaws.

ARTICLE 44
GENERAL REQUIREMENTS TO BE AN OFFICER OF THE LOCAL MINISTRY

- I. Baptized in the Name of Jesus Christ for at least two years (Acts 2.38).
- II. Baptized with the Holy Spirit with the evidence of speaking in other tongues (Acts 2.4).
- III. Faithful member in full communion at their local church, in accordance with the doctrine and discipline of the Apostolic Assembly.
- IV. Works faithfully and actively in the Local Ministry of Apostolic Men.
- V. Demonstrate their readiness to serve and be subject to the spiritual authorities established.
- VI. Has an affirmation from their Pastor as a committed and trustworthy person.
- VII. If married, has the support of his wife.
- VIII. It is recommended that they have the ability to communicate effectively in the English and Spanish languages.
- IX. Has the knowledge and ability to accomplish the work of the position in which they will serve.
- X. Possess spiritual integrity demonstrated by their personal and growing relationship with God, thus building a life with spiritual disciplines.
- XI. The candidates elected to their position will join the mission and vision of the Apostolic Assembly which is, Exalt Christ, Equip the Church and Evangelize the World. This shall be reflected in their evangelistic, educational and economic efforts.

FOURTEENTH CHAPTER

ARTICLE 45

RESPONSIBILITIES OF THE LOCAL PRESIDENT OF MEN

- I. The President shall be in charge of the proper implementation and function of activities programmed by the Local Board of Directors of Apostolic Men.
- II. Prepare and present a Work Plan in accordance with the following:
 - a. Present a calendar of local, District or Regional, and National Ministry activities in a meeting with the Local Ministry of Apostolic Men.
 - b. The activities on the calendar must be well balanced in order to produce an effective and integral growth in the members of the Local Auxiliary.
 - c. With the assistance of the Treasurer of the auxiliary, prepare an annual budget to cover the expenses of the activities planned for the year.
- III. All programmed activities, projects and budgets related to the Local Ministry of Apostolic Men must be approved by the Pastor.
- IV. He shall preside over ordinary and extraordinary local meetings so that all activities are carried out successfully.
- V. Shall comply with the projects established at the Local, District or Regional, and National levels.
- VI. When an official from the department's Federation, Region or National Ministry of Apostolic Men visits the local Ministry, he shall yield to the officer in a timely manner so he can present the pertinent information.
- VII. Shall make these bylaws accessible to the members, for their information; it is recommended that at the beginning of each year these be read at a meeting of the local Ministry of Apostolic Men.
- VIII. When their administrative term ends, all corresponding assets of their administration shall be turned in to the Pastor and shall meet with their successor to ensure a smooth transition.

ARTICLE 46

RESPONSIBILITIES OF THE LOCAL SECRETARY OF MEN

- I. Develop the promotion and programs for the activities of the local Board of Directors.
- II. Take minutes of all ordinary or extraordinary meetings of the local Board of Directors.
- III. Shall be responsible for the official correspondence of the local Ministry of Apostolic Men.
- IV. Properly announce the relevant activities as required, with prior authorization of the President.
- V. File all the minutes and all official documents sent by the other levels of the administration that are

relevant to the work of the local Board of Directors.

- VI. File a copy of all financial reports presented by the Treasurer in a meeting. This file shall be ready at all times for review by the Pastor and the President.
- IV. Keep an updated record of the members of the local Ministry of Apostolic Men.
- V. Develop an Apostolic Men Directory for better communication among its members.
- VI. With prior authorization of the Pastor, provide the information requested by officials of the District or Region, or the National Ministry.
- VII. Assist the President in preparing the official report.
- VIII. When their term ends, hand over the minutes and archives of their administration to the Pastor.

ARTICLE 47

RESPONSIBILITIES OF THE LOCAL TREASURER OF MEN

Administration of Funds

- I. Keep an official file of all finances related to the local Ministry of Apostolic Men.
- II. Turn in all funds created by the local Ministry of Men to the General Treasury of the local church.
- III. Collect and file a receipt of all expenses.
- IV. All expenses and/or budgets must be approved by the Pastor.
- V. Shall be responsible for giving all offerings or disbursements that have been approved.

Reports and Disbursements

- VI. Develop the necessary systems to properly manage the department's treasury.
- VII. Prepare a monthly financial report for the Pastor and a report for each meeting of the local Ministry of Apostolic Men, providing sufficient copies for distribution to whom it corresponds.
- VIII. In accordance with the provisions of the attached document of the Apostolic Assembly "Pastor's Retirement", dated February 15, 2007, the Treasurer of the local Ministry of Apostolic Men shall give on a monthly basis 5%, 7%, or 10% of all monies received to the Pastor's retirement plan, excluding monies for national programs.
- IX. The General Treasurer of the local church shall make the corresponding deductions from all the income received by the local Ministry of Men for the aforementioned retirement plan, with the exception of income for national projects.
- X. Ensure the submittal of funds for Federation and National Ministry projects on the appointed dates.

Archives

- XI. File a copy of all financial reports presented in a meeting of the local auxiliary.
- XII. File a copy of all income and expense receipts related to activities.
- XIII. This file shall be ready at all times for review by the Pastor or local Board of Directors as needed.
- XIV. At the end of their term, they shall hand over all funds of the local Ministry of Apostolic Men to the General Treasurer of the local church, and all the assets to their successor.

ARTICLE 48

ECONOMIC SYSTEM OF THE LOCAL MINISTRY

The following economic system has been established to collect the necessary funds to effectively fulfill the purpose of the Apostolic Men Auxiliaries, as outlined in Article 3 of these bylaws:

- I. The Board of Directors of each local Ministry of Apostolic Men shall establish an economic system to raise funds for the auxiliary's treasury, with the approval of the Pastor.
- II. The Treasurer of the local Apostolic Men's Society will deliver 5, 7 or 10% of the total monies received for the Pastor's retirement plan on a monthly basis. (As stipulated in the attached document on the Pastors' Retreat on February 15, 2007).
- III. The local Ministry shall not keep any portion of the "Reaching America" offering collected. It is intended exclusively for the National Missionaries of the Apostolic Assembly.
- IV. The Treasurer of the local Board of Directors is responsible to send to the Treasurer of the Federation the monies agreed upon on the dates stipulated by the Federation, and with approval of the Pastor.
- V. When a local Ministry of Apostolic Men comes to an end, the funds in its treasury must be transferred to the treasury of the local church.

FIFTEENTH CHAPTER

ARTICLE 49

ORDINARY AND EXTRAORDINARY LOCAL MEETINGS

- I. The Local Ministries of Apostolic Men will carry out fellowship, consecration, edification and evangelistic activities.
- II. The purpose of these activities is to bring members closer to God; brotherly love, anointing, and the baptism of the Holy Spirit.
- III. These services and meetings will be held in the temple or in homes, as often as the pastor provides them with the opportunity.

- IV. When planning its annual program, ordinary men meetings shall be scheduled by the local Board of Directors with the approval of the Pastor.
- V. Extraordinary local men meetings shall be approved by the Pastor.

ARTICLE 50
SPECIAL NEEDS AND PROJECTS OF THE LOCAL CHURCH

- I. When a special need or project arises, the Pastor will designate the personnel needed to do a study on the respective project or need.

ARTICLE 51
RESPONSIBILITIES OF THE MEMBERS OF THE LOCAL MINISTRY

- I. Attend all meetings and activities programmed by the local Ministry of Apostolic Men.
- II. Matters of interest to the local church and the well-being of the Pastor and his family may be discussed in the meetings.
- III. All members of the local ministry must respect the agreements reached in an official meeting.
- IV. Support the activities established by the Boards of Directors at the local, Federation and National Ministry of Apostolic Men levels.
- V. Comply with the economic projects and quotas assigned by all the levels of administration: Local, District or Regional, and National.
- VI. Participate in the work and activities that serve to raise funds for the benefit of the Lord's work.
- VII. Comply with all commissioned work of the local church that has been approved by the Pastor.
- VIII. Develop your spiritual gifts within the Local Ministry of Apostolic Men.
- IX. Have a good testimony inside and outside the church.
- X. Be subject to the established spiritual authority, which is the Pastor, and the delegated spiritual authority, which are the officers.

SIXTEENTH CHAPTER

ARTICLE 52
GENERAL RULES FOR OFFICERS OF THE BOARD OF DIRECTORS

The following rules shall apply to all levels:

- I. All officers mentioned in these bylaws may formally resign, in writing, in accordance with the provisions established in the Constitution of the Apostolic Assembly.
- II. They may also be removed from office for the following reasons:
 - a. Not fulfilling the requirements in these bylaws.
 - b. Committing a fault against the doctrine or discipline of the Apostolic Assembly that warrants being put on trial or out of communion.
 - c. Frequently absent from scheduled meetings, without a valid reason.
- III. The following applies to all members absent from any election process:
 - a. Will not have the right to vote.
 - b. Will not have the right to be a candidate.
 - c. May not object to the results of the election.
 - d. Will support the elected officials.
- IV. All faithful members have the right to propose amendments to these bylaws, in the following manner:
 - a. Present their proposal to their immediate authority—Pastor, Elder or Bishop.
 - b. If the authority accepts the proposal, he shall follow the established process.
 - c. The proposed amendments shall be incorporated in these bylaws only after going through the process stated in Articles 44 and 86 of the Constitution of the Apostolic Assembly 2019.
- V. The order of authorities that act as advisors of the respective levels is as follows:
 - a. Bishop President of the Apostolic Assembly – National Ministry
 - b. Bishop Supervisor of the District – Federation
 - c. Bishop Secretary of National Missions – Region
 - d. Auxiliary Elder – Sector
 - e. Pastor – Local Auxiliary
- VI. These authorities may delegate their role to other officials.
- VII. Programming activities:
 - a. All National Ministry, Federation, Sector and/or local auxiliaries programming shall take place with prior approval of the respective Advisor and the corresponding authorities where the activity will take place.
 - b. The order of priority for programming activities is as follows:
 1. National Ministry
 2. Federation
 3. Sector

4. Local Auxiliary

Special Offerings

VIII. The distribution of special offerings is the responsibility of the respective Board of Directors, with approval of the Advisor and corresponding authorities.

ARTICLE 53

CAMPAIGN “REACH AMERICA”

- I. The National Ministry of Apostolic Men has the responsibility of educating men, promoting, and managing the funds received for the men's campaign “Reach America”, that it provides for National Missions. It is also responsible for managing these funds.
- II. The District and Regional Ministries of Apostolic Men have the responsibility in their respective districts and regions to educate men, promote, and administer the funds received for the men's campaign “Reach America”, that it provides for National Missions. It is also responsible for managing these funds.
- III. The Local Ministry of Apostolic Men is responsible for encouraging each man to join in the participation of “Reach America” so that all the local men support this campaign with an offering.

ARTICLE 54

SPECIAL PROJECTS AND ACTIVITIES

These projects will be those that the General Board of Directors, via the Bishop President, assigns to the National Ministry of Apostolic Men.

- I. To raise the funds intended to carry out the special projects, the Board of Directors of the National Ministry of Apostolic Men shall assign and make known in writing the purpose of the special project assigned.
- II. To collect the funds for the special projects, each Federation or Region, will meet with the local Boards of Directors of the churches in order to agree on the method of acquiring said funds.
- III. The local men Treasurer shall send all the funds collected for the special project to the Treasurer of the Federation, on the date stipulated and with the approval of the Pastor. The Treasurer of the Federation shall send all these funds to the General Offices, and a detailed report of the same to the Treasurer of the National Ministry, on the date stipulated.
- IV. Apostolic Men Camps or Retreats: To celebrate these activities at the different levels, authorization from the corresponding authorities is required.

SEVENTEENTH CHAPTER

ARTICLE 55

RECESSES, RESIGNATIONS AND CESSATIONS

- I. When an officer on the Board of Directors of the National Ministry of Apostolic Men leaves their functions due to death, irrevocable waiver or cessation, a meeting of the Presidents of the Federation shall be convened within thirty days to elect the new officer, with the approval of the National Advisor or his designee.
- II. If there are less than six months left before the elections, the General Board of Directors shall appoint the new officer.
- III. When an officer on the Board of Directors of the Federation of Apostolic Men leaves their functions due to death, irrevocable resignation or cessation, a meeting of the local presidents shall be convened within thirty days to elect the new officer, with the approval of the District or Regional Advisor, or his designee.
- IV. If there are less than six months left before the elections, the General Board of Directors of the District or Region shall appoint the new officer.
- V. The method of electing these new officers shall be the one stipulated in the Fifth Chapter, Articles 18 to 21 of these bylaws.
- VI. When an officer on the Local Board of Directors of Apostolic Men leaves their functions due to death, irrevocable resignation or cessation, the Pastor shall appoint the new officer.

ARTICLE 56

PROCEDURES TO AMEND THESE BYLAWS

- I. To amend these bylaws, the Bishop President of the Apostolic Assembly and the General Board of Directors shall form a commission that will work with the officers of the Confederations.
- II. The proposed amendments shall be incorporated into these bylaws only after having gone through the process stipulated in Articles 44 and 86 of the Constitution of the Apostolic Assembly.

